



North Maharashtra University, Jalgaon

Revised Syllabus

Faculty of Humanities

MASTER OF SOCIAL WORK

**(M.S.W. - I)
Semester- I & II**

**Semester Pattern (60 : 40)
w.e.f. June, 2017**

NORTH MAHARASHTRA UNIVERSITY, JALGAON

MSW: MASTER OF SOCIAL WORK

(Syllabus for Semester and Credit Pattern)

Revised rules and Regulations w. e. f. 2017-18

Introduction: The degree of Master of Social Work is a professional Post-Graduate degree in Social Work. This course is aimed at developing the knowledge, values, beliefs and skills necessary for working with individuals, groups, communities and for collective social action. The course also gives an edge to the social work students to enable them to inculcate the philosophies, ideologies and methodologies of social work profession. In order to fulfil this, the course covers wide range of topics pertaining to the core, supportive, interdisciplinary and elective domains of social work education. The course is designed with appropriate consistency within the papers and among the papers. Therefore, interdependence of the papers is a characteristic feature of the course. The course will enable the learners to assume the role as the agents of social change and development with a positive attitude. Furthermore, it is a professional course with ample employment opportunities in various fields such as state and central government, NGOs, industries, Social Movements, Hospitals, Social Enterprises, Cooperatives, International Development Agencies and CSR Projects, in capacities such as Human Resource personnel, Community Organisers, Program Officers, Social Planners, Development Facilitators, and Social Welfare Administrators.

Objectives of MSW Programme

The objectives of the MSW programme are as follows:

- To create critical understanding of social realities reflecting its changing nature and participate in the dynamics of change
- To orient students on diverse population, their issues and social justice stance for social work practice
- To equip the students with skills to work with different groups and communities using social work practice methods and strategies
- To inculcate professional values and ethics that guide social work graduates in professional practice
- Develop interdisciplinary and specialized professional outlook, upheld the dignity and esteem of the social work profession and achieve self-actualization.
- Employ participatory, action and evidence-based practices in the field settings.

SUBJECT STRUCTURE OF MASTER OF SOCIAL WORK (M.S.W.)

FIRST SEMESTER

GROUP	Subject Code	Title	Marks
COMPULSARY	SW -111	HISTORY AND IDEOLOGY OF SOCIAL WORK	100
	SW -112	WORKING WITH INDIVIDUALS AND FAMILIES	100
	SW -113	SOCIOLOGY AND INDIAN SOCIAL PROBLEMS	100
	SW -114	PSYCOLOGY FOR SOCIAL WORKERS	100
	SW -115	WORKING WITH GROUPS	100
	SW -116	PROFESSIONAL DEVELOPMENT OF SOCIAL WORKER	100
	SW -117	FIELD WORK PRACTICUM	150

SECOND SEMESTER

GROUP	Subject Code	Title	Marks
COMPULSARY	SW -121	COUNSELLING IN SOCIAL WORK PRACTICE	100
	SW -122	SOCIAL WORK RESEARCH AND STATISTICS	100
	SW -123	INTRODUCTION TO THE INDIAN CONSTITUTION	100
	SW -124	WOMEN CENTRED SOCIAL WORK	100
	SW -125	FIELD WORK PRACTICUM	150
	SW -126	VIVA VOCE	50
GENERIC	G-1	RURAL, URBAN AND TRIBAL SOCIETY IN INDIA	100
	G-2	SOCIAL SECURITY AND LABOUR WELFARE	100
TRIBAL WELFARE	TW-1	TRIBAL ANTHROPOLOGY AND SOCIAL WORK	100
	TW-2	PROBLEMS OF TRIBAL COMMUNITY	100
COMMUNITY DEVELOPMENT	CD-1	URBAN, RURAL AND TRIBAL COMMUNITIES	100
	CD-2	PROBLEMS OF URBAN, RURAL AND TRIBAL COMMUNITIES	100
HUMAN RESOURCE MANAGEMENT	HRM-1	LABOUR WELFARE	100
	HRM-2	LABOUR LEGISLATION	100

THIRD SEMESTER

GROUP	Subject Code	Title	Marks
COMPULSARY	SW -231	COMMUNITY ORGANIZATION AND SOCIAL ACTION	100
	SW -232	SOCIAL LEGISLATION	100
	SW -233	DISASTER MANAGEMENT	100
	SW -234	FIELD WORK PRACTICUM	150
GENERIC	G-3	CORRECTIONAL SOCIAL WORK	100
	G-4	DEVELOPMENT OF WEAKER SECTIONS	100
	G-5	YOUTH AND DEVELOPMENT	100
TRIBAL WELFARE	TW-3	TRIBAL DEVELOPMENT SCHEMES AND PROGRAMME	100
	TW-4	ECOLOGY AND SOCIAL WORK	100
	TW-5	ENVIRONMENT POLICY AND LAW	100
COMMUNITY DEVELOPMENT	CD-3	RURAL, URBAN ECONOMY	100
	CD-4	COMMUNITY DEVELOPMENT AND GOVERNANCE	100
	CD-5	MANAGEMENT OF VOLUNTARY ORGANIZATION	100
HUMAN RESOURCE MANAGEMENT	HRM-3	HUMAN RESOURCE MANAGEMENT	100
	HRM-4	PERSONNEL MANAGEMENT AND INDUSTRIAL RELATIONS	100
	HRM-5	ORGANIZATIONAL BEHAVIOUR	100

FOURTH SEMESTER

GROUP	Subject Code	Title	Marks
COMPULSARY	SW -241	SOCIAL POLICY, PLANNING AND ADMINISTRATION	100
	SW -242	HEALTH SYSTEM IN INDIA	100
	SW -243	CORPORATE SOCIAL RESPONSIBILITY	100
	SW -244	FIELD WORK PRACTICUM	150
	SW-245	RESEARCH DISSERTATION (PROJECT REPORT)	150
	SW-246	VIVA VOCE	50
GENERIC	G-6	INSTITUTIONAL MANAGEMENT	100
	G-7	SOCIAL WELFARE AND SOCIAL JUSTICE	100
	G-8	FAMILY AND CHILD WELFARE	100
TRIBAL WELFARE	TW-6	ADMINISTRATION OF TRIBAL WELFARE	100
	TW-7	ENVIRONMENT DEVELOPMENT PROGRAMME	100
	TW-8	RURAL, TRIBAL MOVEMENT IN INDIA	100
COMMUNITY DEVELOPMENT	CD-6	EDUCATION FOR SOCIAL DEVELOPMENT	100
	CD-7	PARTICIPATORY APPROACHES OF COMMUNITY DEVELOPMENT	100
	CD-8	MUNICIPAL ADMINISTRATION	100
HUMAN RESOURCE MANAGEMENT	HRM-6	LABOUR ECONOMICS	100
	HRM-7	PERSONNEL PROCEDURES & PRACTICES	100
	HRM-8	INDUSTRIAL SOCIOLOGY	100

1. MSW Programme Structure:

The MSW degree will be awarded to the students who complete a total of 4 Semesters in minimum of two years clearing examination held by the University for a total of 24 Courses/ papers, 16 compulsory courses and 08 Specialization courses besides other heads of passing (student shall select any one specialization or the Generic course) in four semesters. Six papers per semester, field work, research (Dissertation) and other components as per semester structure. Total number of the Semesters for M.S.W programme will be four.

Specialization/ Elective Courses: Every recognized training Centre of North Maharashtra University selects its own areas of specialized training. The following Specialization Courses are offered by the recognized Institutions of North Maharashtra University, Jalgaon

- | | |
|---------------------------------|-------------------------------------|
| 1. Community Development | 2. Human Resource Management |
| 3. Generic | 4 Tribal Welfare. |

Structure of the M.S.W. Course (Semester Pattern)

(Implemented from 2017-18)

Sr. No.	Semester - I		Marks	Credits
1	Theory Papers	Total Six Subjects for 100 Marks each 60 Marks External + 40 Marks Internal assessment on the basis of Seminar/ Assignment, Attendance, Test, General performance / Behaviour.	600	24
2	Field Work	Field work in the first Semester shall consist of orientation visits to welfare institutions, Group conferences, seminars and Institutional placement for case work and group work practice. The field work shall be of minimum 15 hours per week.	150	06

Semester - II				
1	Theory Papers	Six Subjects for 100 Marks each (60 + 40) The courses will consist of four compulsory and two optional Courses from the Specialization programme offered by the concerned College.	600	24
2	Field Work	The field work in this semester shall consist of Institutional placement for case work and group work practice. The institutions for placement should be suitable for practice of relevant theory taught in the class rooms.	150	06
3	Viva voce (Internal assessment)	The Viva Voce (Internal) Base on theory papers and field work	50	02
Semester-III				
1	Theory Papers	Six theory papers for 100 Marks each (60 +40)	600	24
2	Field Work	The Field Work in the third Semester shall consist according to specialization (Concurrent Field Work)	150	06
Semester-IV				
1	Theory Papers	Six theory papers for 100 Marks each (60 +40)	600	24
2	Field Work	The Field Work in the Fourth Semester shall consist of placement in suitable Agencies and shall be internally assessed. Field visits to development projects and welfare agencies, Organizations, Industries as a part of study tour. Study tour is based on specialization.	150	06
3	Project Report	Every student shall select a suitable topic for conducting a short term research representing any field of social work practice or field of specialization and submit a well prepared Dissertation Report duly signed by concerned research guide and the Principal of the College. The original Copy shall be submitted to the University before the concerned Exam. The Project Work shall be assessed internally by the concerned research guide for 50 marks and externally for 100 marks by the Examiners appointed by the University as per 60 + 40 pattern.	150	06
4	Viva voce	The viva voce in the Fourth Semester shall be conducted by the University at the concerned Centres immediately after the written examination.	50	02
Grand Total			3250	130

5. PATTERN & GRADING SYSTEM

A. Features of the CGPA System:

1. Master's degree courses namely, MSW would be of 130 credits for whole Degree Course
2. One credit for the theory course shall be of the 15 clock hours (Each course being taught in the semester will be of 4 credits) that is each course will be of 60 hours (Including Continues Internal Assessment).
3. 6 credits shall be awarded to the Project course, which will commence after completion

of IVth sem. report will be submitted during IV Semester. The marks and the credits will be allotted in IV Semester.

4. For Field Work 6 credits per each semester should be allotted. That is total field work is of 24 credit.

B. Grades:

- (i) Marks for each course would be converted to grades as shown in Table 1

Table 1: Conversion of marks to grades in credit system
Grade will be awarded as per the seven point grading scale.

CGPA Value	Final Grade Obtained	Grade Remark	Equivalent Percentage
05.00 - 6.00	O	Outstanding	75 to 100
04.50 - 04.99	A	Very Good	65 to 74
03.50 - 04.49	B	Good	55 to 64
02.50 - 03.49	C	Average	50 to 54
01.50 - 02.49	D	Satisfactory	45 to 49
00.50 - 01.49	E	Pass	40 to 44
00.00 - 00.49	F	Fail	0 to 39

- (ii) The grade point will be given on the total marks (sum of mark obtained in internal assessment and term end university level examination) obtained in the said subject.
- (iii) A student who fails in a course (i.e. He scores less than 24 out of 60 marks in the Term End Examination and 16 out of 40 in internal assessment or less than 40 out 100 marks) shall be given F grade. Student with F grade in course would be granted credit for that course but not the grade for that course and shall have to clear the concerned course.
- (iv) The **total grade points earned in each course** shall be calculated as –
Grade points obtained (vide Table-1) X Credits for the course
- (v) **Semester Grade Point Average (SGPA) –**
The performance of a student in a semester is indicated by a number called SGPA. SGPA is the weighted average of the grade points obtained in all courses registered by the student during the semester. It shall be calculated as follows-

$$SGPA = \frac{\sum_{j=1}^n c_i p_i}{\sum_{j=1}^n c_i}$$

Where, Ci = the number of credits earned in the ith course of a semester for which SGPA is to be calculated
 pi = grade point earned in the ith course
 i = 1,2,3.....n represent the number of courses in which a student is registered in the concerned semester.

That is,
 Total earned grade points for the semester
 SGPA = Total credits for the semester

The SGPA is rounded up to two decimal places.

- (vi) **Final result** – Up to date assessment of the overall performance of a student from the time of his/her first registration is obtained by calculating a number called Cumulative Grade Point Average (CGPA), which is weighted average of the grade points obtained in all courses registered by the student since he/she entered the college.

$$CGPA = \frac{\sum_{j=1}^n c_j p_j}{\sum_{j=1}^n c_j}$$

Where C_j = the number of credits earned in the j th course up to the semester

p_j = grade point earned in the j th course. A letter grade lower than D (i.e. grade point < 4) in a course shall not be taken into consideration for the calculation of CGPA

$j = 1, 2, 3, \dots, m$ represent the number of courses in which a student is registered up to the semester for which the CGPA is to be calculated

The CGPA is rounded upto two decimal places.

(vii) The final grade earned shall be as per Table 2 given below-

Table-2

CGPA	Grade
05.00 - 6.00	O
04.50 - 04.99	A
03.50 - 04.49	B
02.50 - 03.49	C
01.50 - 02.49	D
00.50 - 01.49	E
00.00 - 00.49	F

Final grade to be awarded and equivalent percentage of marks of the candidate based on his/her CGPA

6. Credit Pattern - Credit shall be awarded in the following order

1. Written theory papers @ 4 credits per paper x 24	=	96 credits
2. Field Work --@ 06 credits per Semester x 04	=	24 credits
3. Research dissertation @ 06 credits (IV Semester) x 01	=	06 credits
4. Viva voce @ 02 credits per Viva voce x 02 (to be conducted in the end of II & IV Semester)	=	04 credits

Total	=	130 credits

OR

The award of grads & final grades should be as per the Uniform policy of N.M.U. is applicable.

Note: One credit means one hour of teaching work (theory) per week for 15 weeks in a semester; or two hours of field work (practical work) per week for 15 weeks in a Semester.

2. Overall structure

The structure of the course shall be as under:

1. Written theory papers 6 per semester, 24 papers x 100 Marks	2400 marks
2. Field work: 100 marks per semester 150 x 4	600 marks
3. Research Dissertation (Submitted in Semester IV)	150 marks
4. Viva Voce (Semester II and IV) @ 50 marks x 2	100 marks
Total Marks =	3250 marks

3. Field Work:

Total marks 600, per semester 150 marks.

- I) The respective affiliated Institutes/ Colleges may develop the field work modules and manual according to the available field opportunities in their region. The field work over 4 semesters will include concurrent field work, Orientation Visits, Special Awareness campaigns, Rural Camp, Study Tour and Block Field Work placement etc.
- II) Field Work shall be of 150 marks (6 credits) for each Semester. The total of field work marks for four Semesters shall be 600 (24 credits).
- III) Field work shall be conducted during a period of two days a week for 15 (fifteen) clock hours.
- IV) Field work shall be conducted at a social welfare agency/organization/ Industry selected by the college. Every student shall be supervised by an experienced/professional social worker from the agency and a faculty member of the college
- V) A weekly Individual Conference of about 15 minutes, related to field work of every student, shall be conducted by the concerned Field Work Supervisor.
- VI) Field Work shall be evaluated internally by a panel of 03 faculty members including the Field Work Supervisor.
- VII) 90% attendance at Field work is compulsory.
- VIII) A student failing in field work at any Semester shall be declared as 'Fail' and shall have to repeat the entire Semester including theory courses.
- IX) In any case, there shall be no reevaluation or moderation of Field Work marks.
- X) **RURAL CAMP:** Participation in Rural Camp of 5-7 days organized by the college shall be compulsory for every student appearing for the Second Semester Exam. The Rural Camp shall be a graded activity to develop the understanding among the students about rural community and problems for intervention. 30 marks shall be allotted to this activity under the head of Field Work. The Students performance should be assessed on the basis of their participation, initiative, skills and discipline.
- XI) **STUDY TOUR:** Study tour is compulsory for Students of M.S.W IV Semester. It is a graded activity to orient the students about field realities and give exposure to the learners about the settings in social work and its challenges. 30 marks out of 100 marks earmarked for Field Work shall be allotted to this activity and the student's performance should be assessed on the basis of their participation, report writing, skills and discipline.

The Study Tour shall be of 6 to 8 days duration and it shall be either to an urban setting, or a rural setting or a mix of urban and rural settings, depending on the specialization of the students. During the educational tour, the students should visit a minimum of four developmental agencies/ Organizations/ Projects/ Industries, out of which at least two should be relevant to their specialization group. It shall be organized by the institution during the fourth semester.
- XII) Skill Lab is a learning activity which is non graded activity organized for the students to develop their skills in order to develop their understanding to relate theory to practice and for their professional development.
- XIII) Special awareness campaigns - the students shall participate in special awareness campaigns such as HIV/AIDS awareness, issues of Child labour, Environment, Civil Rights etc. organized by the college under the guidance of faculty supervisor. At least two issue based campaigns should be organized during the Semester.

- XIV) Issue based Paper, Book review, Website Review Presentation. Every student should make a presentation on social issues and agencies working on them, book review etc.. (At least one presentation during the Semester)

Field Work Components: Semester – I (SW-117)

Sr. No.	ACTIVITY	MARKS
1	Orientation Visits to welfare Institution (10 visits)	30
2	Concurrent Field Work (Case work and group work)	50
3	Individual conference	15
4	Group conference	15
5	Seminar on Field Work	20
6	Report writing/attendance and general impression	20
Total		150

Field Work Components: Semester- II (SW-125)

Sr. No.	ACTIVITY	MARKS
1	Rural Camp	30
2	Concurrent Field Work (Case work and group work)	50
3	Individual conference	15
4	Group conference	15
5	Field work seminar on Website / Book Review, Article presentation	20
6	Report writing/attendance and general impression	20
Total		150

Field Work Components: Semester- III (SW-234)

Sr. No.	ACTIVITY	MARKS
1	Issue Based awareness campaigns	30
2	Concurrent Field Work	50
3	Individual conference	15
4	Group Conference	15
5	Field work seminar/assignment on field work task	20
6	Report writing/attendance and general impression	20
Total		150

Field Work Components: Semester- IV (SW-244)

Sr. No.	ACTIVITY	MARKS
1	Study Tour	30
2	Concurrent Field Work	50
3	Individual conference	15
4	Group conference	15
5	Field work seminar on social issues/ Group presentation/ Success stories presentation.	20
6	Report writing/attendance and general impression	20
Total		150

4. Research Dissertation (M.S.W.IV Semester)

Every faculty shall devote at least 4 Hours per week for research guidance to be given to the students assigned to him/her. The Research dissertation shall carry 150 Marks and shall have external and internal Assessment on the bases of 60:40 patterns.

The M.S.W. students admitted to the Third Semester shall select a research topic in the beginning of the third semester for project work in consultation with the Research Guide. Sample for the project report should be selected as per the requirement of Research Topic, where the sampling Method is used.

Every student shall submit three typed and well bound copies of such project report 15 days before the commencement of the Fourth Semester examination. The project report shall carry a total of 150 marks and shall be treated as a separate head of passing. A candidate must obtain minimum 75 marks for passing under this head. The project report at MSW IV Semester Examination should be assessed internally by the concerned research guide for 60 marks and externally for 90 marks by the Examiners appointed by the University as per norms. A candidate failing at this head shall submit a research report as prescribed by the University within a period of three months from the date of the results and shall pay applicable fees along with examination form.

Prescribed Standard for Research Dissertation:

1. The topic of research must be related to the area of social work.
2. The candidate must follow the scientific process and methods of social work research or social research.
3. The Report submitted to the University must be duly signed by the Principal and concerned research Guide and shall also be certified by the Guide as to originality of the short term research work.
4. The content of the Report shall not cause any dispute or defamation to any person or the Institution.
5. Any malpractice including any attempt at plagiarism exposed even at a later stage may invite withdrawal of the Degree of such a candidate.

5. Viva Voce Examination:

The Viva voce will be conducted for 50 marks each at the end of Semester II and IV. The viva voce constitutes a separate head of passing. A candidate failing in viva voce of second Semester shall be eligible for admission to the third Semester.

A candidate failing in Fourth semester Viva voce conducted by the external examiner shall be declared Fail at the M.S.W Examination. However, he may attend the viva voce within three months from the date of declaration of the results as per University schedule. In such a case he will have to pay the extra fees as per the decision of University to time to time.

- 5.1 There shall be a Viva-Voce Examination at the end of IInd and IVth Semester based on theory knowledge, research and field work practicum.
- 5.2 In the second semester Viva-Voce of 50 marks will be conducted before the commencement of the Second Semester examination by the Colleges and a statement of the marks obtained by the students shall be submitted to the University by the Heads of the Institutions for inclusion in the mark sheet. The minimum marks required for passing the Viva Voce are 25 for each Viva-Voce examination.
- 5.3 A student failing in Viva-Voce (Semester II) shall be called again for the Viva Voce within one month of the date of declaration of the Second Semester Examination results. Only one repeat Viva Voce shall be permissible to be conducted during the Second Semester. However a student failing in the Second Semester Viva Voce Examination shall be eligible for admission to the MSW Third Semester.
- 5.4. Fourth Semester Viva-Voce Examination of 50 marks shall be conducted externally by the University.
- 5.5 The Viva Voce conducted in the Fourth semester shall be based on theory, research, professional development and related area of specialization.

6. Block placement:

- 6.1 Every student shall complete his/her block field work for a period of one month i.e. 30 working days after the fourth Semester examination. The Result of the candidates would be handed over to the College only after submission of a report on completion of Block Field Work to the University. The Certificates indicating clearly successful completion of Block Field Work by the students shall be retained by the concerned College.
- 6.2 After completion of Block placement, the student must submit a report of work along with completion certificate to the Head/ Principal of the College/ Institute within 45 days from last day of MSW IVth semester university examination. Ordinarily, no leave of absence will be permissible during the stipulated period of the block field work placement.
- 6.3 Every student is required to complete his/her block field work in a welfare/development agency. Block field work placement in a Gram Panchayat, co-op society or a PHC shall not be allowed.
- 6.4 The Block Field Work shall be organized by a faculty nominated by the Principal.

7. Heads of Passing, Standard of Passing, Credit Pattern and Grade Points:

- 7.1 The following shall be the independent heads of passing:
 1. Written theory papers
 2. Field work
 3. Research Dissertation
 4. Viva Voce
- 7.2 Standard of passing Marks: Percentage
 - a. Written theory papers in each paper - 40% Marks (Aggregate of 100- inclusive of both 60 external and 40 internal marks)
 - b. Field work in every semester - 50% Marks
 - c. Viva Voce - 50% Marks
 - d. Research dissertation - 50% Marks

8. Rules of ATKT:

- 8.1 A students must pass in 4 theory courses in each semester out of 6 courses to avail of the benefit of ATKT for the next semester and he/she must clear the backlog in the next semester examination. Their internal assessment marks will not change.
- 8.2. A students shall be allowed to keep term of Semester- III, (MSW-II), if he/she has no backlog and clears all the heads of passing of Semester- I.
- 8.3. A student failing in Field Work at any Semester shall not get the benefit of ATKT including theory papers and will have to repeat the entire semester.
- 8.4. In any case, for what so ever reasons, if a student does not appear or fails in any semester examination will have to repeat the entire semester.

9. Admission Procedure:

- 9.1 The candidate must apply only on a prescribed form attached to the prospectus of the Institution. The Prospectus of the College must clearly indicate the reservation of seats as per the Government and University norms, dates of sale of prospectus, last date for submission of the filled up forms, date of entrance test, date of declaration of the selection list and waiting list and the last date of admission .The selected candidate must, at the time of admission, produce all original certificates (SSC, HSC, and Graduation, caste certificate, Domicile Certificate, Income Certificate, Non-creamy layer certificate and other relevant certificates or documents) and mark-lists. The candidate shall

have to pay the full fees as prescribed by the University .The Principal of the College may grant concession at his own discretion. The scholarship holders may totally be exempted from paying the fees save nominal admission fees. Candidates will have to obtain their transference certificate indicating the College last attended and the Examination last passed. The candidates who have passed their last qualifying Examination from a University other than North Maharashtra University, Jalgaon must submit a migration certificate immediately after securing admission. As per North Maharashtra University, Jalgaon rules every candidate must obtain an eligibility certificate. A student who fails to obtain the eligibility certificate will not be permitted to appear for the Semester IV Examination.

9.2 Reservation of Seats:

There will be reservation of seats for the backward class students and the female candidates as per rules of North Maharashtra University, Jalgaon and the Government of Maharashtra.

10. Eligibility:

Candidates who have passed any Bachelors' degree [10+2+3] of North Maharashtra University or any other Statutory University recognized equivalent thereto shall be eligible to apply for the MSW degree programme. 50% of the sanctioned seats shall be reserved for BSW degree holders from any University on merit basis, strictly following the rules of reservation for different categories including 10% seats for other universities. All seats shall be filled up according to merit and reservation. The Merit list shall be prepared by taking into consideration the Marks received at the entrance test conducted by the College or the University as the case may be. The admission procedure shall be transparent and the concerned college shall be solely responsible for complaints about admission, if any.

11. Medium of Instruction:

1. The medium of Instruction shall be English. However, as North Maharashtra University, Jalgaon has allowed students to write examination answer books in Marathi suitable instructions may be given in the regional language i.e. Marathi.

2. MSW Course Semester Pattern: (60: 40 Marks) Each Theory Paper for 100 Marks consists of 60 marks for university exam and 40 marks for internal assessment. The internal assessment for 40 marks there shall be two written test for each theory paper in each semester. The each test carries a maximum of 20 marks.

12. Discipline:

Students are expected to follow all rules and maintain discipline throughout the course period. Ragging in any form, within or outside the campus, is strictly prohibited. In case a student is found violating the rules of discipline, the Principal of the College shall take stringent action against him/her.

13. Grant of Terms:

90 percent attendance at Field Work and class Room teaching sessions is required for a student to be eligible for keeping the term. In very exceptional circumstances leave with prior permission of the Principal of the College may be granted with a condition of compensating the loss of educational days within the limit of 90%. The Principal of the college shall have the responsibility of and control over all matters pertaining to discipline and professional behaviour.

14. Job/Career opportunities:

The Job opportunities are one of the important output of MSW course.

JOB OPPORTUNITIES

- Family Court, Family Counselling centres
- Non-Governmental organizations (NGO) working on varies social issues
- Schools, Ashram Schools
- Mental Health Institutions and De-addiction Centres
- Govt. and Private Hospitals
- Blood Bank and Municipal Corporation Hospitals and Projects
- Community Health Projects, Govt. Health Departments
- Industries and multi-national groups/corporate sector such as small scale/medium/large scale industries, bank, hotels, institutions etc.
- Service Industries
- Social Development Officers, Consultant in NGOs
- Government projects for Watershed Development, Drinking water & sanitation
- Social Welfare officers in State Department of Social Justice
- Women and child development department, Tribal development department
- Research and Resource Organizations at national, international level.
- Panchayat Raj institutions various projects.
- Corporate Social Responsibility (CSR) projects
- Social Work Education
- Opportunity abroad for education and jobs

NORTH MAHARASHTRA UNIVERSITY, JALGAON
Semester Courses equivalent to old Courses of MSW

FIRST SEMESTER

GROUP	Old Course (w.e.f. 2014-15)		New Course (w.e.f. 2017-18)	
	Sub. Code	Subject Title	Sub. Code	Subject Title
COMPULSARY	SW -111	INTRODUCTION TO SOCIAL WORK	SW -111	HISTORY AND IDEOLOGY OF SOCIAL WORK
	SW -112	SOCIAL CASE WORK	SW -112	WORKING WITH INDIVIDUALS AND FAMILIES
	SW -113	SOCIOLOGY AND INDIAN SOCIAL PROBLEMS	SW -113	SOCIOLOGY AND INDIAN SOCIAL PROBLEMS
	SW -114	INTRODUCTION TO FIELD WORK PRACTICE	SW -243	CORPORATE SOCIAL RESPONSIBILITY
	SW -115	PSYCOLOGY FOR SOCIAL WORKERS	SW -114	PSYCOLOGY FOR SOCIAL WORKERS
	SW -116	SOCIAL GROUP WORK	SW -115	WORKING WITH GROUPS
	SW -117	FIELD WORK PRACTICUM	SW -117	FIELD WORK PRACTICUM

SECOND SEMESTER

GROUP	Old Course (w.e.f. 2014-15)		New Course (w.e.f. 2017-18)	
	Sub. Code	New course Title	Sub. Code	Old course Title
COMPULSARY	SW -121	PROFESSIONAL DEVELOPMENT OF SOCIAL WORKER	SW -116	PROFESSIONAL DEVELOPMENT OF SOCIAL WORKER
	SW -122	COUNSELLING FOR SOCIAL WORKERS	SW -121	COUNSELLING IN SOCIAL WORK PRACTICE
	SW -123	SOCIAL WORK RESEARCH AND STATISTICS	SW -122	SOCIAL WORK RESEARCH AND STATISTICS
	SW -124	INTRODUCTION TO THE INDIAN CONSTITUTION	SW -123	INTRODUCTION TO THE INDIAN CONSTITUTION
	SW -125	FIELD WORK PRACTICUM	SW -125	FIELD WORK PRACTICUM
	SW -126	VIVA VOCE	SW -126	VIVA VOCE
GENERIC	G-1	RURAL, URBAN AND TRIBAL SOCIETY IN INDIA	G-1	RURAL, URBAN AND TRIBAL SOCIETY IN INDIA
	G-2	SOCIAL SECURITY AND LABOUR WELFARE	G-2	SOCIAL SECURITY AND LABOUR WELFARE
TRIBAL WELFARE	TW-1	TRIBAL LIFE IN INDIA	TW-1	TRIBAL ANTHROPOLOGY AND SOCIAL WORK
	TW-2	TRIBAL PROBLEMS	TW-2	PROBLEMS OF TRIBAL COMMUNITY
COMMUNITY DEVELOPMENT	CD-1	PROBLEMS OF URBAN, RURAL, AND TRIBAL COMMUNITY	CD-1	URBAN, RURAL AND TRIBAL COMMUNITIES
	CD-2	PROBLEMS OF URBAN, RURAL AND TRIBAL COMMUNITIES	CD-2	PROBLEMS OF URBAN, RURAL AND TRIBAL COMMUNITIES
PERSONNEL MANAGEMENT & INDUSTRIAL RELATIONS	PMIR-1	LABOUR WELFARE	HRM-1	LABOUR WELFARE
	PMIR-2	LABOUR LEGISLATION	HRM-2	LABOUR LEGISLATION

THIRD SEMESTER

GROUP	Old Course (w.e.f. 2014-15)		New Course (w.e.f. 2017-18)	
	Sub. Code	Title	Sub. Code	Title
COMPULSARY	SW -231	COMMUNITY ORGANIZATION AND SOCIAL ACTION	SW -231	COMMUNITY ORGANIZATION AND SOCIAL ACTION
	SW -232	SOCIAL LEGISLATION	SW -232	SOCIAL LEGISLATION
	SW -233	WOMEN CENTRED SOCIAL WORK	SW -124	WOMEN CENTRED SOCIAL WORK
	SW -234	FIELD WORK	SW -234	FIELD WORK
GENERIC	G-3	CORRECTIONAL SOCIAL WORK	G-3	CORRECTIONAL SOCIAL WORK
	G-4	DEVELOPMENT OF WEAKER SECTIONS	G-4	DEVELOPMENT OF WEAKER SECTIONS
	G-5	POPULATION AND ENVIRONMENT	G-5	YOUTH AND DEVELOPMENT
TRIBAL WELFARE	TW-3	RURAL AND TRIBAL WELFARE	TW-3	TRIBAL DEVELOPMENT SCHEMES AND PROGRAMME
	TW-4	ENVIRONMENTAL SOCIAL WORK	TW-4	ECOLOGY AND SOCIAL WORK
	TW-5	ENVIRONMENT POLICY AND LAW	TW-5	ENVIRONMENT POLICY AND LAW
COMMUNITY DEVELOPMENT	CD-3	RURAL ECONOMY AND CO-OPERATION	CD-3	RURAL, URBAN ECONOMY
	CD-4	COMMUNITY DEVELOPMENT AND PANCHAYAT RAJ	CD-4	COMMUNITY DEVELOPMENT AND GOVERNANCE
	CD-5	MANAGEMENT OF VOLUNTARY ORGANIZATION	CD-5	MANAGEMENT OF VOLUNTARY ORGANIZATION
PERSONNEL MANAGEMENT & INDUSTRIAL RELATIONS	PMIR-3	PERSONNEL MANAGEMENT AND HUMAN RESOURCE DEVELOPMENT	HRM-3	HUMAN RESOURCE MANAGEMENT
	PMIR-4	INDUSTRIAL RELATIONS AND TRADE UNIONS IN INDIA	HRM-4	PERSONNEL MANAGEMENT AND INDUSTRIAL RELATIONS
	PMIR-5	INDUSTRIAL SOCIOLOGY	HRM-8	INDUSTRIAL SOCIOLOGY

FOURTH SEMESTER

GROUP	Old Course (w.e.f. 2014-15)		New Course (w.e.f. 2017-18)	
	Sub. Code	Title	Sub. Code	Title
COMPULSARY	SW -241	SOCIAL POLICY, PLANNING AND ADMINISTRATION	SW -241	SOCIAL POLICY, PLANNING AND ADMINISTRATION
	SW -242	COMMUNITY HEALTH AND ENVIRONMENTAL HYGIENE	SW -242	HEALTH SYSTEM IN INDIA
	SW -243	DISASTER MANAGEMENT	SW -233	DISASTER MANAGEMENT
	SW -244	FIELD WORK	SW -244	FIELD WORK
	SW-245	RESEARCH DISSERTATION (PROJECT REPORT)	SW-245	RESEARCH DISSERTATION (PROJECT REPORT)
	SW-246	VIVA VOCE	SW-246	VIVA VOCE
GENERIC	G-6	INSTITUTIONAL MANAGEMENT	G-6	INSTITUTIONAL MANAGEMENT
	G-7	SOCIAL WELFARE AND SOCIAL JUSTICE	G-7	SOCIAL WELFARE AND SOCIAL JUSTICE
	G-8	FAMILY AND CHILD WELFARE	G-8	FAMILY AND CHILD WELFARE
TRIBAL WELFARE	TW-6	ADMINISTRATION OF TRIBAL WELFARE SCHEMES	TW-6	ADMINISTRATION OF TRIBAL WELFARE
	TW-7	ENVIRONMENT DEVELOPMENT PROGRAMME	TW-7	ENVIRONMENT DEVELOPMENT PROGRAMME
	TW-8	TRIBAL TRADITION AND CHANGE	TW-8	RURAL, TRIBAL MOVEMENT IN INDIA
COMMUNITY DEVELOPMENT	CD-6	SOCIAL EDUCATION	CD-6	EDUCATION FOR SOCIAL DEVELOPMENT
	CD-7	URBAN WELFARE (PROBLEM & SEHEMES)	CD-7	PARTICIPATORY APPROACHES OF COMMUNITY DEVELOPMENT
	CD-8	MUNICIPAL ADMINISTRATION	CD-8	MUNICIPAL ADMINISTRATION
PERSONNEL MANAGEMENT & INDUSTRIAL RELATIONS	PMIR-6	LABOUR ECONOMICS	HRM-6	LABOUR ECONOMICS
	PMIR-7	PERSONNEL PROCEDURES & PRACTICES	HRM-7	PERSONNEL PROCEDURES & PRACTICES
	PMIR-8	INDUSTRIAL PSYCHOLOGY	HRM-5	ORGANIZATIONAL BEHAVIOR

FIRST SEMESTER

SUBJECT STRUCTURE OF MASTER OF SOCIAL WORK (M.S.W.)

GROUP	Subject Code	Title	Marks
COMPULSARY	SW -111	HISTORY AND IDEOLOGY OF SOCIAL WORK	100
	SW -112	WORKING WITH INDIVIDUALS AND FAMILIES	100
	SW -113	SOCIOLOGY AND INDIAN SOCIAL PROBLEMS	100
	SW -114	PSYCOLOGY FOR SOCIAL WORKERS	100
	SW -115	WORKING WITH GROUPS	100
	SW -116	PROFESSIONAL DEVELOPMENT OF SOCIAL WORKER	100
	SW -117	FIELD WORK PRACTICUM	150

SW – 111: History and Ideology of Social Work

Objectives:

1. Understand of the history evolution of Social Work Profession
2. Gain information about contemporary ideologies of Social Work and Social Change.
3. Develop insights into the origin and development of ideologies/ approaches to social change.
4. Explore own assumption, ideals value and experience about people and their problems in order to develop sensitivity to the marginalization of vulnerable groups.
5. Understand the values, perspectives and trends of Social Work practice in India and world.

Topic No.	Title of topic	Contents	Allotted hours of teaching & Marks
01	Concepts and Indian Ideologies for Social Change	a) Concept of Ideology and social change b) Ancient period: Vedic, Vedantic and non-Vedic Ideologies, c) Spirituality - Medieval period: Zoroastrianism and Islam in India d) Mysticism of Bhakti and Sufi movements and Sikhism. e) Modern Period: Gandhian ideology, Ideologies of Hindu reform, Dalit movement, Christianity, Indian constitution and voluntary work.	08/20
02	Contemporary Ideologies for Social Change	a. Neo-Liberalism and Globalisation b. Post – Modernism c. Feminism d. Ideology of Welfarism, Sustainable and People Centred Development. e. Ideology of NGOs.	06/15
03	History of Social Work Profession	a. Beginning and development of social work profession and education in western countries. b. History of Social Work Education and Profession in India. c. Professionalization of social work	04/10
04	Ideologies of Professional Social Work	a. Philosophy and Principles. b. Goals, Functions and process of Professional Social Work. b. Values and Code of Ethics. c. Interface between professional and voluntary social work d. Personal Attributes of a social	06/15
05	Methods and Approaches of Social Work Practice	a. Methods of Social Work b. Approaches: -Integration, Holistic, Eclectic and Participatory approach. - Welfare to Development approach. - Institutional to Non-Institutional Approach. - Humanitarian to Commercial Approach.	08/20

06	Fields of Social Work Practice	Family Welfare, Women and child welfare, Youth Welfare, Urban, Rural and Tribal Welfare. Labour Welfare, Correctional Services Services for Differently able persons, Medical and Psychiatric Social Work, CSR, Disaster Management, Dalit & Tribal Social Work.	08/20
----	--------------------------------	---	-------

References:

1. Agarwal, M. M. 1998, Ethics and Spirituality, Shimla : Indian Institute of Advanced Study.
2. Banks, S. 1995 Ethics and values in social work: Practical social work series, Macmillan press ltd.
3. Borgatta, E. F. (ed.) 1992, Encyclopedia of Sociology, New York: Macmillan.
4. Brandon, D. 1976 Zen in the Art of Helping, London: Routledge and Kegan Paul.
5. Chatterjee, P. 1996, Approaches to the Welfare State, Washington, D. C.: National Association of Social Workers.
6. Chaudhary D. P. 2000, Fields of Social Work, Sage Publication, New Delhi.
7. Desai, M. 2000, Curriculum Development of History of Ideologies for Social Change and Social Work, Mumbai: Social Work Education and Practice Cell.
8. Diwakar, V. D. (Ed.) 1991, Social Reform Movements in India: A Historical Perspective, Bombay: Popular Prakashan.
9. Dr. P. Vankata Rao 2013, Social Work Emerging Concerns and Challenges, Mangalam Publication, Delhi.
10. Encyclopedia of social – 1987 Encyclopedia of Social work, Silver Spring, Maryland, National Association of Social Workers.
11. Encyclopedia of Social – 1987, Encyclopedia of Social work in India, New Delhi : Ministry of Welfare.
12. Feibleman, J. K. 1986, Understanding Philosophy: A Popular History of Ideas, New York: Souvenir Press.
13. Frederic G. Reamer 2005, Social Work Values and Ethics (Second Edition), Rawat Publication, Jaipur.
14. Ganguli, B. N. 1973, Gandhi’s Social Philosophy, Delhi: Vikas Publishing House.
15. Gautam P. R. and Singh R. S. 2011, Modern Trends in Social Work, Centrum Press, New Delhi.
16. Gore, M. S. 1993, The Social Context of Ideology: Ambedkar’s Social and Political Thought, New Delhi: Sage.
17. Kappen, S. 1994, Tradition Modernity Counterculture: An Asian Perspective, Bangalore: Visthar.
18. Kothari, S. and Sethi, H. (Eds.) 1991, Rethinking Human Rights, New Delhi: Lokayan.
19. Panikkar, K. N. 1995, Culture, Ideology Hegemony: Intellectual and Social Consciousness in Colonial Indian, New Delhi: Tulika.
20. Sachadeva 2000, Sociology,
21. Tata Institute of Social Sciences, Social Work Educators Forum (TISSWEF) 1997, Declaration of Ethics for Professional Social Workers, The Indian Journal of Social Work, 58(2), 335-341.
22. Udaya Mahadevan, Henry Rozario, Gireesan K. and Rambabu Botcha, 2015, Youth Development- Emerging Perspectives, Shipra Publication, Delhi.

--***--

SW-112 : Working With Individual & Families

- a. Understand case work as a method of social work, and appreciate its place in social work practice.
- b. Understand the values and principles of working with individuals and families.
- c. Develop the ability to critically analyses problems of individuals and families and factors affecting them.
- d. Enhance understanding of the basic concepts. Tools and Techniques in work with Individuals and families, in problem solving and in developmental work.
- e. Develop appropriate skills and attitudes to work with individuals and families
- f. Develop ability to reflect on ‘self’ as a person and grow as a professional social worker.

Sr No	Title	Content	Suggested Hours /wattage of Marks
1	The Methods and Philosophy	<ul style="list-style-type: none"> • Introduction of case work as a method of social work. • History & development of Social Case Work in U K, U S A & India 	6/15
2	Social Case Work	<ul style="list-style-type: none"> • Definition, Meaning, Concept, Scope, Objectives of case work • Process of Social Case Work • Principles of Case Work. 	8/20
3	Treatment Theory and Approaches	<ul style="list-style-type: none"> • Understanding the client systems : models, • Models- eclectic, crisis intervention, behaviour modification, psycho-social analytical. 	8/20
4	Tools for Help	<ul style="list-style-type: none"> • Case work Tools: Interview, Home Visits, Observation, listening, communication skills, rapport building, • Recording and Evaluation. 	6/15
	Techniques	<ul style="list-style-type: none"> • Techniques of case work: supportive, Resource enhancement and Counselling . 	
5	Scope of Case Work in Practice	<ul style="list-style-type: none"> • Working with Individual and Families in Primary and Secondary settings • Social Case Work and Counselling – Similarities & Differences • limitations of the Method 	6/15
6	Self as a Professional	<ul style="list-style-type: none"> • Professional self: Conflicts and dilemmas in working with individuals and families • Role of social worker . 	6/15

REFERENCES –

1. Banerjee. G.R. 1967, Concept of Being and becoming in the practice of social work, Indian journal of social work. Mumbai: Tata Institute of social Sciences.
2. Banerjee.G.R. 1971, “ Some Thoughts on professional self in social work”, Indian Journal of social work, Mumbai: Tata Institute of social sciences.
3. Barba.J.B. 1991, Beyond Case work, London: McMillan The social work book. Barry cournoyel, 1996 (Second ed.) Barry Counoyel books code `Publishing Co.
4. Bergh, M.V. 1995, Feminist Practice in the 21st Century Washington: National Association of social workers.
5. Hollis, Florence, 1964, Case work-A Psychological Therapy New York: Random House. (Chapter V& Vi).
6. Joel Fisher, 1978, Effective Case work practice-An eclectic approach, New York: McGraw Hill.
7. Nursten. Jean. 1974, Process of case work, G.B. Pitman Publishing.

8. Perimen. H.H. 1957, Social case work: A Problem solving process, Chicago: The University of Chicago Press.
9. Pippings. J.A. 1980, Developing Case work Skills, California: Publications.
10. Richmond. M.E. 1922, What is social case work- an Introductory Description, New York: Sage foundation.
11. Sainsbury. Eric. 1970, Social Diagnosis in case work, London: Routledge and Kegan Paul
12. Sena F. Fine and Paulh, The first Helping Interview Building Trust, Sage publication.
13. Glass. 1996, Social case work: Principles and practice, London: Routledge
14. Dage and Kegan Paul., Social work – a Generalist Approach.
15. Grace Mathew 1992, An Introduction to Social Casework
16. टांकसाळे प्राजक्ता : व्यक्ती सहयोग कार्य, मंगेश प्रकाशन, नागपूर

--***--

SW-113: Sociology and Indian Social Problems

Learner Objectives:

1. Understanding the sociological concepts and it's important to individual and society.
2. Get a scientific insight about the social structure, stratification and issues related to caste, class and gender
3. Understand the social institutions and its importance and its changing pattern in society
4. Develop the understanding of issues and challenges related to social concern and its impact on society

Sr No	Title	Content	Suggested Hours /Marks
1	Social Work and its Relationship	Social Work and its Relationship with other social sciences, History, Economics, Political Science Psychology, Anthropology and Sociology	3/15
2	Society and Culture: society as a system of relationships	<ul style="list-style-type: none"> • Social Structure: meaning, status and roles. • Culture: meaning, Traditions, Customs, Values and Norms-folkways. • Socialization: meaning, processes and Agent of socialization 	8/20
3	Indian Society & Social Stratification	<ul style="list-style-type: none"> • Strengths and weaknesses, Nature, Types of Indian society • Meaning, Concept and Characteristics of Social Stratification in India: Caste, Class, Gender. 	6/20
4	Social Movements in India	Meaning, Nature and Various Social Movements i.e. Farmers, Labours, Women, Dalit, Tribal, Environment etc.	6/15
5	Social groups, Social Control and Social Change	Meaning, Concepts & Characteristics of Social groups, Social Control and Social Change	6/10
6	Social Disorganization	<ul style="list-style-type: none"> • Concept of Social Disorganization, • Causes of Social Disorganization, • Individual, Family and Community disorganization 	4/10
7	Major Social Problems in India	Poverty, Juvenile Delinquency, Illiteracy, Population Explosion, Unemployment, Migration and Slums-nature, causes and measures adopted.	
8	Emerging social issues	<ul style="list-style-type: none"> • Farmers suicides • Cyber crime • Atrocities against SC and ST communities • Problems of communal riots • domestic violence, 	07/10

References :

1. Bharadwaj A.N. Problems of SC and ST s in India, Light and Life Pub. New Delhi.
2. Deshpande and Srinivas Society, Economy of Polity, Mumbai University
3. Jain P.C. Social Movements among Tribals, Rawat Pub. New Delhi.
4. Kingsley Davis Human Society, New York
5. Kuppuswami .B. Social change in India
6. Sharma K.L Caste and Race in India
7. Srinivas M.N Essays on Social Anthropology, Oxford Uni. Press
8. Ely Chinoy Society-an Introduction to Sociology, New York
9. Verghese .K General Sociology, McMillan, New Delhi
10. Panday A.K Tribal Society in India, Manak Pub.
11. Bharatatil Samajik Samasya Prof.P.K.Kulkarni, Vidya Prakashan, Nagpur
12. Bharatatil Samajik Samasya Prof.Manik Mane, Vidya Prakashan, Nagpur
13. Social Problems in India Ram Aahuja, Rawat Pub, Jaipur
14. Samanya Samaj shastra Prof.P.K.Kulkarni, Shri Mangesh Prakashan, Nagpur
15. An Introduction to Sociology Vidyabhushan, Kitagb Mahal
16. Sociology of Organization Jaspal Singh Kanishaka pub, New Delhi-2
17. Sociology Walter Willigan, Shrishti Pub,JMD House, Ansari Rd, New Delhi.
18. Samajshastriya Sankalpana Dr.Pradip Aglave, Sainath Prakashan, Naggpur
19. Samajshastra Parichaya Prof.R.D.Wagh, C.N.Pagare, Dr.A.S.Paithane, Shri Vidya Pub, Pune
20. Sociology H.K.Rawat, Rawat Pub.Jaipur
21. Social Movements Prin Dr. S.N.Desai, Prashant Pablication, Jalgaon

--***--

SW-114: Psychology for Social Workers

Learner Objectives:

1. Understand human development and growth of individual at various stages in the life span gain insight into factors contributing to development of personality.
2. Understand basic components of human behaviour.
3. Understand the process of adjustment and non-adjustment and its impact on human behaviour
4. Find the areas of application of Psychology within social work.

Course Content:-

Unit No	Module Title	Content	Suggested Credit Hours & Marks
1	Psychology	a) Definition nature and scope of Psychology and concept of behaviour b) Structural, Functional and Behaviouristic psychology c) Branches of psychology d) Relation between Psychology and Social work.	6/15
2	Theories of Human Development	a) Ericson's psycho-social theory b) Alder's cognitive theory c) Piager's cognitive theory d) Rogers Self concept theory e) Maslow and Murray theory	8/20
3	Principles and Areas of Human Development	a) Social, emotional, cognitive and physical. b) Stages in life span- Characteristics, Tasks, Needs and Problems at each stage.	6/15
4	Factors influencing human behaviour	a) Heredity-concept, mechanism and influence b) Environment – concept and influence of social physical and family environment. c) Concept of Self d) S.W.A.T. analysis	6/15
5	Psychological processes in behaviour	a) Needs and motives b) Emotions c) perception d) Intelligence e) Learning f) Motivation	06/15
6	Maladjustment and intervention	a) Behavioural problems in children b) personality problems c) social deviation and addiction d) Psychological Counselling	4/10
7	Process of adjustment	a) Concept and factors b) Stress and frustration c) Conflict d) Coping Mechanism e) Defence Mechanism	4/10

REFERENCES

1. Social Psychology - R. N. Ghatole
2. Psychology and Effective Behaviour - James C. Coleman
3. General Psychology - S. K. Chaube
4. Abnormal psychology - S. B. Chaube
5. Developmental Psychology - Elizabeth Hurlock
6. Manas shastrachi Multatwe - Prof. R. V. Pandit

7. Manas shastra - Dr. S. S. Rane

8) विकसीक मानसशात्र डॉ. कुमठेकर) पुणे विधार्थी गृह(

9) शैक्षणिक मानसशात्र प्रो. तंबाके

10) सामाजिक मानसशात्र प्रो. तडसरे

--***--

SW-115: WORKING WITH GROUPS

Learner Objectives

1. Appreciate the importance of groups in the life of an individual
2. Develop awareness about the specific characteristics of group work and its contribution as a method of social work
3. Gain knowledge about group formation and the use of variety of group approaches and types of groups such as family, staff etc.
4. Develop understanding of concepts, dynamics and small group theory in relation to various types of groups such as family, staff etc.
5. Develop knowledge of the skills and techniques to be used by the social worker in groups and awareness of various program media and skills of program planning

Unit No.	Title	Content	Suggested No. of hours & Marks
1	Social Group Work	<ul style="list-style-type: none">• Definition, Meaning, Concept, Scope, Objectives and History of Social Group Work,• Principles and Values of Social Group Work,• Relationship between Social Case Work and Group Work	08/20
2	Theories and Models in Group work	<ul style="list-style-type: none">• Theories applicable to group work and models in group practice,• Approaches to group work,• Social group work in different settings	06/15
3	Group Dynamics and Processes	<ul style="list-style-type: none">• Importance of group processes, Planning phase, Beginning phase, Middle phase, Ending phase,• Recording in Group Work,• Stages of Group Development and Use of Programme for Group Development – Orientation Stage, Working Stage, Termination Stage, Programme Planning , Implementation and Evaluation.	08/20
4	Role and Skills of Group Worker	<ul style="list-style-type: none">• Role of Group Worker Enabler, Therapist, Helper, Resource Mobilizer and Evaluator.• Skill of Social Group Worker.	4/10
5	Recording and Evaluation in Group Work	<ul style="list-style-type: none">• Importance and Method of Recording in Group work,• Recording Structure, types and Principles of Recording• Importance of Evaluation and types of Evaluation, Methods of Evaluation,	6/15

6	Program Laboratory	<ul style="list-style-type: none"> • Use of Program as A Tool- Program Meaning, Goals and Principles, • Play, games, Singing, Dancing, Role Play, Story Telling, Puppetry, • Group Discussion and Excursion – Group Work practices among Children, Youth, Aged, Women and in different setting 	08/20
---	--------------------	---	-------

REFERENCE :

1. Alissi, A.S. 1980 - Perspective on social practice: A book of reading, New York: the Free Press.
2. Balgopal, P.R. and - Group in social work-An ecological perspective, New York
3. Vassil T.V. 1983 - Macmillan Publishing Co. India
4. Brandler S. and Raman - Group Work, Skills and Strategies for effective Intervention CP. 1999 - New York: The Haworth press.
5. Gariand, J.A. (d) 1992 - Group Work reaching out: People, places and power, New York : The Haworth Press.
6. Garwin, C.1987 - Contemporary Group Work, New York: Prentic- Hall Inc
7. Kemp, C.G. 1970 - Perspectives on the group process, Boston: Houghton Mifflin C.
8. Klein, A.F. 1970 - Social work through group process : School of social welfare-Albany: State University of New York.
9. Konopka, G. 1963 - Social group work: A helping process, Angle wood cliff. NJ prentice Hall Inc.
10. Kurland R. and - Teaching a method course in social work with Salmon, R. 1998 groups, Alexanria: Council on social work education.
11. Middleman, R.R. 1968 - The Non-Verbal Method in working with groups Northen, H. 1969 - Social work with groups, New York: Columbia University Press.
12. Pepell, C.P. and Rothman, B. - Social Work with groups, New York: The Haworth Press
13. Sundel, M.Glasser P., Sarri, - Individual change through small groups, New York
14. R. Vinter, R. 1985 : The Free Press.
15. Toselance, R.W. 1984 - An Introduction to Group Work practice, New York: Macmillan publication co.
16. Trecker, Harieigh B.1990 - Social Group Work: Principles & practice, New York : Association Press.
17. Wilson G. Rayland, G.1949 - Social Group Work practice, Boston: Houghton Mifflin, Co.
18. Dr. Prajakta Tanksale - Gat Karya (group work) I & II

--***--

SW-116 : PROFESSTIONAL DEVELOPMENT OF SOCIAL WORKER

Objectives :

1. The student social worker should get the knowledge of key social work theories and methods
2. The student social worker should get to introduce and learn the basic skills of social work practice
3. The student social worker should develop attitude of critical thinking and professional judgement

Unit No	Module Title	Content	Suggested Credit Hours & Marks
1.	Self Development, Self-Management and Organization	Self Development, Self Awareness, Perception, Timekeeping, Stress and Stress Management, Critical Thinking and Professional Judgement for Social Work	08/20
2.	Techniques of understanding self: (Intra and interpersonal) & Self Development	i. Transactional Analysis ii. SWOT analysis iii. Jo-Hari window iv. Mirror reflection techniques;	04/10
3.	Communication and Awareness Skills	Communication and Social Work, Active Listening, Verbal Communication, Non-verbal Communication - Observing Communication Through Behaviour, Process, Characteristics & Channels of communication Eyes - the Mirrors of the Soul?, Presentations Awareness	06/15
4.	Writing Skills: Macro-Practice & Daily Practice	<ul style="list-style-type: none"> • From Email, Blogs, Twitter etc. • Writing Case Records, Report Writing • Obtaining Resources And Creating Change, • Writing For Community Practice, • Writing Funding Applications 	08/20
5.	Influencing your Professional Social Work Context	Writing A Literature Review, Writing Journal Articles And Conference Papers	06/15
6.	Computing Skills Workshop	<ul style="list-style-type: none"> • Features in Microsoft Office 2007 Word Processing • Presentation Software Part 1: Authoring Your PowerPoint Presentation Part 2: Delivering Your Presentation • Using Spreadsheets • Using Basic Formulae in Excel • Creating Charts and Graphs in Excel 	06/15

References

- 1 Datar S. & others 2010 - Skill Training for Social Workers – A Manual, SAGE Publication.
- 2 Christine Stogdon, Robin Kiteley, 2010 Study Skills for Social Workers
- 3 Anne M. Geroski, 2016 Skills for Helping Professionals
- 4 Bernard Moss, 2015 Communication Skills in Health and Social Care
- 5 Juliet Koprowska, 2014 Communication and Interpersonal Skills in Soci

	Work
6 Pam Denicolo, Lucinda Becker, 2016	Sanshodhan Prastaav Vikasit Karane (Marathi)
7 Braun, Victoria Clarke, 2017	Yasasvi Gunatmaka Sansodhana (Marathi)
8 Paul Oliver, 2016	Tumache Prabandh Likhaan (Marathi)
9 Sarah Caro, 2016	Aapla PHD Prabandh Kasa Prakashit Karava (Marathi)
10 Lynne Rutter, Keith Brown, September 2015	Critical Thinking and Professional Judgement for Social Work

--***--

SECOND SEMESTER

SUBJECT STRUCTURE OF MASTER OF SOCIAL WORK (M.S.W.)

GROUP	Subject Code	Title	Marks
COMPULSARY	SW -121	COUNSELLING IN SOCIAL WORK PRACTICE	100
	SW -122	SOCIAL WORK RESEARCH AND STATISTICS	100
	SW -123	INTRODUCTION TO THE INDIAN CONSTITUTION	100
	SW -124	WOMEN CENTRED SOCIAL WORK	100
	SW -125	FIELD WORK PRACTICUM	150
	SW -126	VIVA VOCE	50
GENERIC	G-1	RURAL, URBAN AND TRIBAL SOCIETY IN INDIA	100
	G-2	SOCIAL SECURITY AND LABOUR WELFARE	100
TRIBAL WELFARE	TW-1	TRIBAL ANTHROPOLOGY AND SOCIAL WORK	100
	TW-2	PROBLEMS OF TRIBAL COMMUNITY	100
COMMUNITY DEVELOPMENT	CD-1	URBAN, RURAL AND TRIBAL COMMUNITIES	100
	CD-2	PROBLEMS OF URBAN, RURAL AND TRIBAL COMMUNITIES	100
HUMAN RESOURCES MANAGEMENT	HRM-1	LABOUR WELFARE	100
	HRM-2	LABOUR LEGISLATION	100

SW-121: Counselling in Social Work Practice

Learners Objectives:

1. To understand Concept and Process of Counselling.
2. To inculcate helping and guidance skills among the trainees.
3. To Provide insights on Special areas and issues related to Counselling.
4. To Sensitize the Students to the ethics of Counselling.
5. To understand the Role, responsibilities and functions of Counselor.

Sr.	Title	Contents	Suggest No. of Hours & Marks
1	Concept of Counselling	Definition, Goals & objectives, Meaning, characteristics of Counselling, Scope, need & Significance of Counselling, principles of Counselling.	6/15
2	Counselling Approaches , Types & Process	Approaches to Counselling, Types of Counselling, Process of Counselling, Difference between Counselling & Guidance.	6/15
3	Special Areas of Counselling	Family Counselling , Education Settings , Counselling with Children & Adolescent , Career Counselling , Counselling with delinquents, pre marriage & post marriage Counselling , Counselling in health setting , Counselling in industrial setting , Counselling in community center (NGOs)	8/20
4	Kinds of Services	Individual Inventory , Information services, Counselling and Guidance services , Placement services, Remedial services, Follow-up services , Evaluation services ,	6/15
5	Ethics & technique in Counselling	Ethical standard and legal consideration in Counselling , interview , Questioning, case study, observation , communication (listening , feedback , non- verbal) making notes & reflection	8/20
6	Counsellor	Characteristics of counsellor , criteria of counsellor , role of counsellor , functions of counsellor , skills required for counsellor ,	6/15

References :

1. Effective guidance & Counselling – Manju Gupta , Mangaldeep Publication , Jaipur.
2. Counselling & guidance – S Narayana Rao, Tata Mc Graw – Hill Publication Company Ltd, New Delhi.
3. Guidance & Counselling in College & Universities – S K Kochhar – Sterling Publication , New Delhi.
4. Guidance & Counselling – A Devid , Common Wealth Publishers , New Delhi.
5. Guidance & Counselling – A K Nayak , APH Publication , New Delhi.
6. Guidance & Counselling – manual – B.G. Barki , B Mukhopadhyay , Sterling Publication, New Delhi.
7. Counselling in Industry a rational Approach – K.M.Phadke, Rita khear, Himalaya Publication House , Mumbai.

8. Carrier information in carrier Guidance & Counselling – Nibedita Dash, .B.N.Dash , Dominant publisher, Delhi.

Marathi Version Books

1. Shaikshani Margdarshan aani Samupdeshan – Dr. K.U.Ghormode, Dr.Kala Ghormode, Vidya Prakashan, Nagpur.
2. Samupdeshan Manasshastra- Prof. B.S.Pawar, Dr.G.B.Chaudhari, Prashant Publication, Jalgaon.
3. Samupdeshan Manasshastra- Dr.Gokul Chaudhari, Dr. Benhar Pawar, Atharv Publication, Dhule.
4. Shaikshani Margdarshan aani Samupdeshan- Shashi Sarvade, Dimond Publication, Pune.
5. Margdarshan V Samupdeshan- Dr.Megha Gulavani, Nitynutan Publication, Pune.

--***--

SW-122: SOCIAL WORK RESEARCH AND STATISTICS

Learners Objectives:

- a. develop an understanding of scientific approach to human in enquiry.
- b. understand major research strategies , meaning , scope and importance of social work research.
- c. Acquire skills in data analysis and research reporting.

Unit	Title	Content	Suggest No. of Hours & Marks
1	Scientific method and research	<ul style="list-style-type: none"> • Meaning and characteristics of scientific method. • Concept of research • Social research and social work research • Types of research – Qualitative research and Quantitative research (case study, survey) 	08/20
2	Research Design :-	<ul style="list-style-type: none"> • Meaning and importance of research design • Purpose of research design. • Types of research design-exploratory , descriptive, diagnostic experimental. 	06/10
3	Hypothesis	<ul style="list-style-type: none"> • Meaning and importance of hypothesis • Sources of hypothesis • Attributes of a sound hypothesis • Types of hypothesis- positive , negative, sound hypothesis, null hypothesis 	04/10
4	Research Process	<ul style="list-style-type: none"> • Problem formulation • Sampling – meaning, importance and purpose of sampling. • Probability and non probability sample method. • Techniques and procedures in sample selection. • Determinants of sample size • Data collection • Meaning and definition of data • Sources of data collection – Primary sources – observation, Interview, Interview schedule Questionnaire. • Secondary sources –reports of private organizations, books and journals, research articles, reports of various commissions set up by government etc. 	08/20

5	Data processing, classification and analysis	<ul style="list-style-type: none"> • Editing, classification, coding, tabulation, Graphical presentation. • Types of table, precautions in presentation of data in tabular form • Levels of measurement – nominal, Ordinal, interval, ratio. • Measures of central tendency (mean, median, mode) 	08/20
6	Statistical Package for Social Science SPSS	<ul style="list-style-type: none"> • Introduction, basic step, use of SPSS package in social research. 	04/10
7	Research report writing	<ul style="list-style-type: none"> • Object of research report • Content of the report. • Characteristics of good report. • Reference style- APA, MLA, haward style/in text citation • End note, foot note 	04/10

References :-

- Ackoff, R.L.1992 Scientific Method, optimizing Applied Research Desings, New York, John Wiley and sons.
- Bailey , Kenneth,D 1987 Methods of social Research ,New York , Free press
- Denzin,Norman and Lincoin Handbook Of Qualitative research , New Delhi, sage publication.
- Goode ,W.J & Hatt methods in Social Research , McGraw Hill Pub.
- Block H.M 1. Social Statistics 2. Methodology in social research McGraw Hill.
- Marshall , Gantherine &Rosaman Designing Qualitative Research , III Ed., Sege Pub.
- Mukharji , Partha N Methodology in Social Research , New Dhelhi, sage pub.
- Ramchandran P . Issues in Social Work Research in India , 1988 , Tata institute of Social sciences.
- Laldas D.K. Practice of Social Research, Rawat Pub. Jaipur.
- Laldas D.K. Design of social Research, Rawar Pub. Jaipur.
- Dr.Sheikh Nazir Social Work Research Methods and Techniques , R.P. pub. New Delhi.
- Niranjankumar sardar research and statistic in fild of social work. R.P. publication,delhi.
- Bhandarkar & Gokhale Samajshastriya Sanshodhan Paddhati (Marathi)
- Aglave Pradeep samajik sanshodhan Paddhati , Sainath Prkashan Nagpur (Marathi)
- Bodhankar Sudhir Samajik Sanshodhan Paddhati (Marathi) Sainath Pub, Nagpur

--***--

SW-123: INTRODUCTION TO THE INDIAN CONSTITUTION

Learners Objectives:

1. To understand the overall structure and frame work of Indian Constitution.
2. Understand the History of constitution, development and its features.
3. To give the insights about rights and duties of Indian Citizens and understand holistic approach of welfare state.
4. Develop the Critical understanding about judiciary system of Indian constitution.
5. Sensitize defence approach among students regarding weaker section of the Society.

Sr No	Title	Content	Suggested Hours /wattage of Marks
1	Constitution	a) Definition b) Sources of Constitution c) Constitutional Conventions d) Salient features of Indian Constitution e) Philosophy of the constitution	8/20
2	Major provisions in constitution	a) Fundamental Rights & Duties b) Directive principles of state policy c) Procedure for constitution amendment	6/15
3	Indian Parliamentary System	a) Union Government – the executive, the legislature b) State Government – the executive, the legislature c) The administration of Union Territories d)	8/20
4	Special Administration	a) The Local Government – Panchayat Raj, Municipalities b) Administration of Schedule & Tribal areas c) State of Jammu & Kashmir	6/15
5	Indian Judiciary System	a) The Judiciary in general - The Supreme Court & The High Court b) Public Interest Litigation Meaning, Importance, Need & Limitation	6/15
6	Constitutional Safeguards	a) Provisions for SC/ST/OBC b) Provisions for Minorities c) Special safeguards for Women	6/15

References :-

1. D.D.Basu, Shorter Constitution of India, 2001 Wadhwa, Nagpur
2. H.M.Seervai, Constitution of India, Tripathi Bombay
3. V.N.Shukla, Constitution of India, Eastern Book Co. Lko.
4. M.P.Jain, Constitution of India, Wadhwa Nagpur
5. B.K.Sharma, Introduction to Constitution of India, Prentice Hall
6. Dr. Basu Durga Das, Introduction to the Constitution of India, LaxisNexis, Gurgaon, India

--***--

SW 124: Women Centered Social Work

Learners Objectives:

1. To Help Student to acquired knowledge of the status of women in India Society.
2. To sensitize the student towards Gender Issues.
3. To help students to understand the need and process of women Empowerment.
4. To help students to understand the NGOs Intervention and the Government efforts for women development.

Unit No.	Title	Content	Suggested No. of Hours& Marks
1	Status of women in Indian Society	a) Historical Review of position and status of women in Indian society b) Present status of women in Indian family and society c) Demographic characteristics of women	06/15
2	Issues and problems Related to women in India	a) Problems related to female children: female feticide, female infanticide, child marriage b) Problems related to marriage and women: Dowry, Divorce, widowhood, Domestic violence c) Problems related to marginalized women-problems of SC, ST, VJNT & Muslim women	06/15
3	Gender Sensitization	a) Social construction of gender b) Gender discrimination, Gender & Division of work c) Understanding Patriarchy of Gender in India: Focus on Family, Religion and Media d) Factors responsible for adverse sex ratio in India	06/15
4	Laws related to Women	a) The Maternity Benefit Act-1961 b) Domestic violence Act-2005 c) Prohibition of Child Marriage Act-2006 d) Sexual Harassment of women at workplace (prevention prohibition and redressal) Act- 2013	06/15
5	Women Status in Rural Area	a) Women and Health b) Women and Education c) Women and employment	04 /10
6	Theories of Women Development	a) Marxist Theory b) Feminist Theory c) Liberian Theory	04 /10
7	Women Movement& empowerment	a) A Brief History of Women's Movement in the 19th and Early 20th Centuries b) Participation in local Self Government - 73rd and 74 th Amendment c) Role of Go's and NGO's in women empowerment – SHG movement, Programmes and policy for women development d) Role of social worker in women development	08 /20

Reference Books:-

1. AgrawalSushila– Status of Indian Women ,Print well Publication, Jaipur- 1988
2. DevendraKiran – Changing status of women in India ,Vikas publication,1994
3. Sharma –Gender in Indian Society, Rawatpublication, Jaipur

4. Sunit Gupta & Mukta Mittal -Status of women India ,Anmolpublication,1995
5. LinaGonsalves –Women and Human Rights, APH publication, New Delhi.
6. V. S. Ganesamurthy- Empowerment of Women in India, New Centurypublication, New Delhi.
7. R. K. Dutta – Women Empowerment, Referencepress, New Delhi.
8. Arora Krishna –The protection of women from Domestic violence Act. 2005
९. डॉ.बी.आर.आंबेडकर - भारताचे संविधान शासकीय मुद्रनालय, पुणे.
१०. पाटील बी.व्ही. - भारतीय राज्यघटना के.सागारपब्लिकेशन पुणे २००६
११. डॉ.एस.बी. देवगावकर - सामाजिक चळवळी परंपरागत आणि नवीन , साईनाथ प्रकाशन, नागपुर.
१२. घनश्याम शाह - भारतातील सामाजिक चळवळ डायमंड प्रकाशन, पुणे.
१३. मिनाक्षी मुन - फुले आंबेडकरी स्त्री चळवळ नागपुर प्रकाशन पुणे.
१४. प्राचार्य डॉ.संभाजी देसाई (२०१४), महिला सबलीकरण प्रशांत पब्लिकेशन, जळगाव.
१५. प्राचार्य डॉ.संभाजी देसाई (२०१३), महाराष्ट्रातील चळवळी प्रशांत पब्लिकेशन, जळगाव.
१६. बी आर जोशी, तेरणीकर सुलभा, जॉन्सन बोरजेस राउत गणेश (२००७), डायमंड सामाजिक ज्ञानकोश, डायमंड प्रकाशन पुणे.
१७. भागवत वंदना, अनिल सकपाळ, गीता वि.म. (२०१४), संदर्भासंहित स्त्रीवाद - स्त्रीवादाचे समकालीन चर्चा विश्व, शब्द पब्लिकेशन, बोरीवली, मुंबई.
१८. रोडे पुष्पा (२००९), महिलांसाठी आधार कायद्याचा, डायमंड प्रकाशन, पुणे.

--***--

G-1: Rural, Urban and Tribal Society in India

Introduction

This course aims at helping student to understand Urban, Rural and Tribal Society and develop knowledge, skill and attitude of the student.

Learner Objectives

1. Understand Urban, Rural and Tribal societies and their problems.
2. Understand the change processes in Urban, Rural and Tribal Societies.
3. Understand issues and their implications in Urban, Rural and Tribal Welfare.
4. Understand the limitation and challenges for interventions by social workers.

Sr. No.	Title of the Topic	Sub-Content	Suggested No. of Hours / Marks
1	Indian Society	a) Meaning, concept and Types of Societies b) Characteristics of Rural, Urban and Tribal Societies in India.	06/15
2	Social Institutions in Rural, Urban and Tribal Societies	a) Meaning, concept and Types of Social Institutions in Rural, Urban and Tribal Societies. b) Nature of Family, Marriage, kinship, Religion & Caste in Rural, Urban and Tribal Societies	06/15
3	Economic system in Rural, Urban and Tribal Societies	a) Economy in Rural, Urban and Tribal Societies. b) Impact of Globalization Changing Occupational pattern in Rural, Urban And Tribal Societies. c) Impact of Globalization on Rural, Urban And Tribal Societies.	8/20
4	Socio-Cultural Problems of Urban, Rural and Tribal Societies in India	a) Socio-Cultural problems-inequality (Caste and gender) b) Economic problem: - Poverty, unemployment c) Impact of Global culture on Changes in life style.	06/15
5	Other Problems of Urban, Rural and Tribal Societies in India	a) Environmental Problems – Pollution, Waste Disposal and Sanitation. b) Problems related to Infrastructure and Basic Amenities: - Water, energy, power and housing, Road Transport and Communication Facilities, health care service, education. c) Displacement – Development projects (Highway, dams, Special Economic Zones, large scale industries)	08/20
6	Development of Urban, Rural and Tribal Societies in India.	a) Role of Local self Government. b) Government programmes, Projects and Schemes. c) Role of International, National Organizations and Non-Governmental Organizations.	06/15

Reference Books

- 1) Social Work in Urban India - Nagpaul Hans Jaipur: Rawant Publications, 1996,2005
- 2) Urban Sociology - Singth K., Lucknow: Prakashan Kendra 1996
- 3) Urban Sociology planning - New Delhi-Sarup and sons- 2006 administration & management
- 4) Rural Sociology - Rajendra New Delhi Atlantic Publishers and Distributor 1997
- 5) Rural Sociology - Dr. Hansraj New Delhi Surjeet Publication 1992
- 6) Tribal Education - Deshmukh B. A. New Delhi Sonali publication 04
- 7) Encyclopedia of social work - Volume – I C.P. Yadav New Delhi Anmol and community Organization Publication 2007
- 8) Human right of Tribal –volume –I - John K. Thomas New Delhi: Isha book published in 2005
- 9) Human right of Tribal – volume –II - John K. Thomas New Delhi: Isha book publisher in 2005
- 10) Encyclopedia of social welfare - Modern perspective on social Work Anand Sirohi New Delhi:- Dominant publishers & Distributors 2005
- 11)Encyclopedia of social work - Jainendra Kumar Jha Vol. 3 & vol. 4 New Delhi : Anmol publication 2001
- १२) ग्रामीण आणि नागरी समाजशास्त्र, प्रतिभा अहिरे, अरुणा सावरगांवकर, श्री विदया प्रकाशन, पुणे जुन २००३
- १३) भारतीय नागरी समुदाय विकास, नंदा पांगुळ-बारहाते, आर.बी. प्रकाशन, नागपूर जानेवारी २०११
- १४) भारतीय ग्रामीण समुदाय विकास नंदा पांगुळ-बारहाते, आर.बी. प्रकाशन, नागपूर फेब्रुवारी २००९
- १५) ग्रामीण समाजशास्त्र व सामुदायिक विकास, रा.ना. घाटोळे श्री मंगेशप्रकाशन नागपूर २००७
- १६) ग्रामीण व नागरी समाजशास्त्र, एन.आर.राजपूत, अंशुल पब्लिकेशन्स, जानेवारी २००४
- १७) भारतीय ग्रामीण समाजशास्त्र, दिलीप खैरनार, विदया बुक पब्लिकेशन्स औरंगाबाद, जानेवारी २०१०
- १८) नागरी समाजशास्त्र, दा.धों. काचोळे, कैलाश पब्लिकेशन्स, औरंगाबाद जुन २०००
- १९) समाजशास्त्रीय संकल्पना आणि सिध्दांत, प्रदिप आगलावे, श्री साईनाथ प्रकाशन नागपूर २००१
- २०) समाजशास्त्र, प्रदिप आगलावे, श्री साईनाथ प्रकाशन, नागपूर ऑगस्ट २००२

--***--

G-2- Social Security and Labour Welfare

Introduction

This Course Aims At Helping Student to Develop Knowledge and Skills of Social Security and Labour Welfare Service and Acts.

Learner Objectives

- 1) Acquire Knowledge of Various social Security Schemes.
- 2) Develop the Skills to analyze the situation of Labour and understand labour welfare Facilities.
- 3) Understand Labour Welfare Acts and concept of social Insurance and Social Assistance.

Sr. No.	Title of the Topic	Sub-Content	Suggested class hours/ Marks
1	Social Security in India	a) Concept, Meaning and scope of Social Security. b) History of Social security c) Need and Importance of social security in present contest.	06/15
2	Constituents of Social security	a) Social Insurance: Meaning, Concept, Scope, Need and Importance b) Social Assistance: Meaning, Concept, Scope, Need and Importance c) Social Security: Constitutional Provisions	06/15
3	Social Security Laws In India	a) Employees' State Insurance Act, 1948 (ESI Act) b) Workmen's Compensation Act, 1923 (WC Act) c) employees' Provident Funds & Miscellaneous Provisions Act, 1952 d) Maternity Benefit Act, 1961 (M.B. Act) e) Payment of Gratuity Act, 1972 (P.G. Act) f) The Unorganized Workers Social Security Act, 2008	08/20
4	Social Security Schemes in India	a) Various Pension Schemes in India b) Pradhan Mantri Suraksha Bima Yojana c) Pradhan Mantri Jeevan Jyoti Yojana d) Employment Guarantee Schemes of Government of Maharashtra and India e) Social Assistance schemes In India f) Social Security Schemes For Unorganized Sector	06/15
5	Labour Welfare	a) Labour welfare: Definition, Philosophy, Objectives, Principles and Scope. b) Intra-Mural and Extra-Mural Measures of labour welfare c) Statutory and Non statutory labour welfare provision/facilities / & programmes. d) Duties, Responsibilities and. Role of Labour Welfare Officer. e) The Maharashtra Labour Welfare Board and Centers: Structures, function, Objectives and programmes.	08/20
6	Social Work in Industry	a) Concept, goals, scope and applicability of social work Methods, tools, techniques and Intervention strategies. b) CSR: Meaning, concept, nature, objectives and Overview of various projects. c) Role of social work in implementation of welfare schemes, Employees Counselling, Capacity building and rehabilitation.	06/15

References:

1. A K Sharma, Social Security and Labour Welfare, Sage Publication, New Delhi.
2. Jian, *Labour Laws in India*, Concept Publication, New Delhi, 2009.
3. D. M. Oswal, *Social Security Legislations in India*, Deep & Deep Publication, New Delhi, 2011.
4. Bodhankar, *Organizational Behavior*, Saket Prakashan, Nagpur
5. M. S. Gupta, *Yoga, Meditation and Vipassana for Industrial Peace*, Mangal Deepa Publications, Jaipur. 2009

6. Francis, Abraham P. *Employee Assistance Program in Industrial Organizations : social work Concepts and practice*, Authors press, New Delhi, 2012
7. Stephen P. Robbins, *Organizational Behavior*, Prentice- Hall of India Pvt. Ltd. New Delhi, 2003
8. K. Narendar Jetli, *Human and Natural Resources of India*, New Century Publications, New Delhi, India, 2010.
- ९) औदयोगिक समाजशास्त्र, गुरुनाथ नाडगोंडे, कॉन्टिनेन्टल प्रकाशन, पुणे २०००
- १०) कामगार कल्याण आणि औदयोगिक मानसशास्त्र, वेदप्रकाश,पी.वाय.थोटे, अष्टविनायक प्रकाशन, नागपूर १९९८-९९
- ११) औदयोगिक संबंध आणि श्रम कायदे, सुधीर बोधनकर, मेधा कानेटकर, मृणाल कुळकर्णी, श्री साईनाथ प्रकाशन, नागपूर, ऑगस्ट २००४
- १२) उदयोगाचे समाजशास्त्र पी.के. कुलकर्णी, श्रीमंगेश प्रकाशन, नागपूर-२००९
- १३) औदयोगिक समाजशास्त्र, पी.के.कुलकर्णी, डायमंड पब्लिकेशन्स पुणे जुलै २०१५
- १४) औदयोगिक समाजशास्त्र, दा.धों. काचोळै, कैलाश पब्लिकेशन्स औरंगाबाद मे १९९९.
- १५) श्रमिकांचे जग : काल, आज आणि उदया, उत्तम कांबळे, लोकवाडमय गृह, जुलै २०१२
- १६) न्यु प्रताप मिल कामगार संघटना, विकास निबांजी अहिरराव, सम्यकता प्रकाशन, धुळे जानेवारी २०१३

--***--

TW- 1: TRIBAL ANTHROPOLOGY AND SOCIAL WORK

Objectives:

1. Be equipped with a theoretical framework to analyse tribal societies
2. Gain information on overall understanding about the socio-economic situation of tribal groups in various regions of country
3. Review briefly the development programs and their impact on the life of tribal population

Module No.	Module Title	Content	Suggested class hours/ Marks
1	Anthropology: A theoretical framework for Social Work practice	Anthropology as a field in understanding ; Introduction to framework of course	04/10
2	Tribal Society	Conceptual Understanding of Tribes, Tribal Society, Towards a systemic view, kinship, descent and social structure, Marriage, family and community; Production and distribution at the household and societal level	08/20
3	Process of Change	Cultural, social and economic changes; Process, direction and causes of change	06/15
4	Illustrative Reforms	Situation (Social, Economic and Political) of the tribal groups in : 1.North Eastern Region 2. Central Region 3.Middle India 4. Southern Region	04/10
5	Programmes	Tribal Development Process and Impact, Historical evaluation of tribal policies; Education and Adult Literacy Program; Children and Women Programs; Tribal Health Related Issues and problems; Tribal Agriculture System	08/20
6	Social Work Intervention	Tribal Population and development; Scope for social work intervention and the role of social workers	06/15

REFERENCES

1. Gavit Pushpa 2014 Adivasi Sanskruti Bhasha ani sahitya Bhartiya Bhashes Anthropology Man in India A Quarterly Journal. Mudranalaya. 1984 1-4, 198 Varanasi, New Delhi: Asian Publication.
2. Chandhuri, B. (ed) Tribal Development in India, Delhi: B.R. Publishing
3. Channa, V. C. Caste, Identity and Continuity Religion and politics
4. Devgavkar S.,2001 Adivasi Vishwa

5. Damle, Y. B. 1982 in India, Bombay: Oxford.
6. Desai I. P. and other, 1985 Caste, Class Conflict: The struggle for Survival, Delhi: Ajanta Publication.
7. Fure –Huimendorf, C.V. 1982 Tribes of India: The struggle for Survival, Delhi: Oxford University Press.
8. Ghurye G. S. Caste and pace in India, Mumbai: Popular Prakashan
9. Hutton J. H. 1946 Caste in India: its nature, functions and Origin, Cambridge :University Press.
10. Jain P. O. Tribal Agrarian Movement: Case study of the shil Movement of Rajasthan.
11. Keesing, R. M. 1975 Cultural Anthropology : A Contemporary perspective, New York: Holt, Rinehart and Winston
12. Kulkarni S., 2011 Maharashtra Adivasi
13. Lote R. J., 2010 Adivasi Samajache Samajshastra
14. Maharashtra – 1979 Monographic Survey of the katkaris
15. University Press Politics in India.
16. Patel, R. achchinanda. 1979- The changing Munda, New Delhi: Concept Publishing Company.
17. Shah, V.P. and Patel, T. 1985- Social Context of Tribal Education, New Delhi: Concept publishing Company
18. Singh, K. S. (ed) Tribal Movement in India Vol. I and II
19. Singh, J. P. Vyas M. N. Tribal Development : Past effort and New Challenges.
20. Shrinivas, M.M. 1969 Caste in Modern India and other Essay, Bombay :Asia Publishing House.
21. Sundar I 2012 Principles of Medical Sociology
22. Verma R.C., 1995 Indian Tribes Through the Ages

--***--

TW-2 PROBLEMS OF TRIBAL COMMUNITIES

Introduction: - This course aims to helping students to introduce, develop knowledge and skills of tribal problems in India

Learner Objectives

1. Acquire knowledge of various problems of tribal's in India
2. Develop the skill to analysis the situation and causes of tribal's problems.
3. Develop the ability to apply social work intervention in solving tribal's Social problems.

Unit No	Title	Content	Suggested Hours & Marks allotted
01	Social Problems *Child Marriage *Superstition *Bonded Labour *Yava- Gruha *Exploitation * Social status of women *Cultral –Changes in life style & Impact of Global cultural	Definition, Concept, Meaning, Characteristics, Causes, barriers, Role of Government Non- Government, Role of social worker	08/20
02	Economic Problems- *Poverty *Unemployment	Definition, Concept, Meaning, Characteristics, Causes, Impact of deforestation on tribal community	06/15

	*Indebtedness * Economic Exploitation	Role of Forest in tribal economy, Non-Government, Role of social worker	
03	Educational Problems- *Educational Backwardness- Absenteeism, Drop-out, Illiteracy *Institutional - *Infrastructural and amenities- *Communication-	Definition, Concept, Meaning, Characteristics, Causes, Impact, Role of Tribal people, educational institution and Government, Non-Government in education development. Role of social worker	06/15
04	Health Problems *Malnutrition *Sickle cell *Skin diseases *Leprosy *Alcoholism *Healthy Diet *Tuberculosis *Anemia *Drinking water *Health facilities and Infrastructure	Definition, Concept, Meaning, types, Characteristics, Causes significance Remedies, Role of tribal community in prevention of diseases, Role of Government, Role of Christian Missionaries in health services. Role of social worker	08/20
05	Problems of Development - Migration- Displacement & Rehabilitation	Definition, Concept, types, Characteristics, Causes, Nature of development induced displacement, Measures, Role of tribal people in displacement and migration. Duties and Responsibilities of Government in prevention of Migration and Displacement, Role of Social worker	06/15
06	Problems of Tribal Land- *Land Alienation *Forest law and land *Encroachment in Forest land	Concept, nature, Causes, barriers, Measures taken by Government, Impact of forest law on tribal life, Role of social worker	06/15

REFERENCES

1. Chaudhari, B.(Ed.) 1982 Tribal Development in India, New Delhi, Inter India Publication.
2. Mehta, P.L. 1991 Constitutional Protection to Scheduled Tribes in India, H.K. Publisher & Distributors, Delhi.
3. Upadhyaya, H.C. 1991 Scheduled Caste and Scheduled Tribes in India, H. K. Publications
4. Singh, K. S. 1985 Tribal Society in India, New Delhi, Manohar Publications
5. Commission for Scheduled Castes Annual Report, New Delhi, Controller of and Scheduled Tribes Publication, Govt. of India
6. Dubey, S. N. & Murida R. M. 1977 Land Alienation and Restoration in TRIBAL Communities Himalaya Pub. Bombay
7. Deogaonkar, S. G. 1992 Tribal Exploitation, Inter publications, New Delhi
8. Raha, M.K. & Corner, P.C. 1889 Tribal Development Problems, Development, Prospect, Grain, Publishing House, New Delhi
9. Deogaonkar, S. G. 1992 Tribal Administration and Development, Concept Publishing Co. New Delhi.
१०. डॉ. प्रदिप आगलावे - भारतीय समाज : प्रश्न आणि समस्या श्री साईनाथ प्रकाशन, नागपूर - १०
११. डॉ. सौ. शैलजा देवगांवकर - आदिवासी विश्व, आनंद प्रकाशन, नागपूर
१२. डॉ. प्रदिप आगलावे - आदिवासी समाजाचे समाजशास्त्र, श्री साईनाथ प्रकाशन, नागपूर - १०
१३. डॉ. प्रदिप आगलावे - भारतीय समाज संरचना आणि समस्या, श्री साईनाथ प्रकाशन, नागपूर - १०
१४. डॉ. संजय साळीवकर - भारतीय आदिवासी जिवन आणि संस्कृती, श्री मंगेश प्रकाशन, नागपूर ३१०
१५. डॉ. गोविंद गारे - महाराष्ट्रातील आदिवासी जमाती, कॉन्टिनेन्टल प्रकाशन, विजयानगर पुणे
१६. डॉ. शैलजा कुलकर्णी - महाराष्ट्रातील आदिवासी, डायमंड पब्लिकेशन, पुणे
१७. डॉ. विनोद ए. रायपुरे व डॉ. संभाजी एन. देसाई - आदिवासींची शैक्षणिक स्थिती, प्रशांत पब्लिकेशन, जळगांव
१८. प्रा.प्रदिपकुमार - आदिवासी समुदायासोबत समाजकार्य, यश पब्लिशर्स डिस्ट्रीब्युटर्स, महाल, नागपूर ३२

CD-1: Urban, Rural & Tribal Communities

Learner Objectives

1. Understand Urban, Rural and Tribal societies and their problems.
2. Understand the change processes in Urban, Rural and Tribal Societies.
3. Understand issues and their implications in Urban, Rural and Tribal Welfare.
4. Understand the limitation and challenges for interventions by social workers.

Sr. No.	Title of the Topic	Sub-Content	Suggested Hours & Marks
1	The Historical context	a) The historical background of Indian Urban, Rural and Tribal Communities b) Social, economic and political aspects of rural communities c) Identifying politically vulnerable groups- Decision-making, Leadership, and Elections.	06/15
2	Communities in India	a) Meaning, concept and Types of Communities b) Characteristics of Rural, Urban and Tribal communities in India.	06/15
3	Social Institutions in Rural, Urban and Tribal communities	a) Meaning, concept and Types of Social Institutions in Rural, Urban and Tribal Communities b) Nature of Family, Marriage, kinship, Religion & Caste in Rural, Urban and Tribal community	06/15
4	Economic system in Rural, Urban and Tribal communities	a) Economy in Rural, Urban and Tribal communities. b) Impact of Globalization Changing Occupational pattern in Rural, Urban and Tribal communities. c) Impact of Globalization on Rural, Urban and Tribal communities.	08/20
5	Issues of urban, rural tribal communities	a) Economic Issues – poverty, unemployment and its implications b) Issues of Environment , Infrastructure and Services c) Socio-cultural issues- caste dynamics; intersections of class, caste, gender and ethnicity and Implications d) Issues related to Health care services	08/20
6	Development of Urban, Rural and Tribal communities in India.	a) Role of Local self Government. b) Government programmes, Projects and Schemes. c) Role of International, National Organizations and Non-Governmental Organizations. d) Role of Social worker in different community settings	06/15

Reference Books

- 1) Social Work in Urban India - Nagpaul Hans Jaipur: Rawant Publications, 1996,2005
- 2) Urban Sociology - Singh K., Lucknow: Prakashan Kendra 1996
- 3) Urban Sociology planning - New Delhi-Sarup and sons- 2006 administration & management
- 4) Rural Sociology - Rajendra New Delhi Atlantic Publishers and Distributor 1997
- 5) Rural Sociology - Dr. Hansraj New Delhi Surjeet Publication 1992
- 6) Tribal Education - Deshmukh B. A. New Delhi Sonali publication 04

- 7) Encyclopedia of social work - Volume – I C.P. Yadav New Delhi Anmol and community Organization Publication 2007
- 8) Human right of Tribal –volume –I - John K. Thomas New Delhi: Isha book published in 2005
- 9) Human right of Tribal – volume –II - John K. Thomas New Delhi: Isha book publisher in 2005
- 10) Encyclopedia of social welfare - Modern perspective on social Work Anand Sirohi New Delhi:- Dominant publishers & Distributors 2005
- 11) Encyclopedia of social work - Jainendra Kumar Jha Vol. 3 & vol. 4 New Delhi : Anmol publication 2001
- १२) ग्रामीण आणि नागरी समाजशास्त्र, प्रतिभा अहिरे, अरुणा सावरगांवकर, श्री विद्या प्रकाशन, पुणे
जून २००३
- १३) भारतीय नागरी समुदाय विकास, नंदा पांगुळ-बारहाते, आर.बी. प्रकाशन, नागपुर जानेवारी २०११
- १४) भारतीय ग्रामीण समुदाय विकास नंदा पांगुळ-बारहाते, आर.बी. प्रकाशन, नागपूर
फेब्रुवारी २००९
- १५) ग्रामीण समाजशास्त्र व सामुदायिक विकास, रा.ना. घाटोळे श्री मंगेशप्रकाशन नागपूर २००७
- १६) ग्रामीण व नागरी समाजशास्त्र, एन.आर.राजपूत, अंशुल पब्लिकेशन्स, जानेवारी २००४
- १७) भारतीय ग्रामीण समाजशास्त्र, दिलीप खैरनार, विद्या बुक पब्लिकेशन्स औरंगाबाद, जानेवारी २०१०
- १८) नागरी समाजशास्त्र, दा.धों. काचोळे, कैलाश पब्लिकेशन्स, औरंगाबाद जून २०००
- १९) समाजशास्त्रीय संकल्पना आणि सिध्दांत, प्रदिप आगलावे, श्री साईनाथ प्रकाशन नागपूर २००१
- २०) समाजशास्त्र, प्रदिप आगलावे, श्री साईनाथ प्रकाशन, नागपूर ऑगस्ट २००२

--***--

CD-2: Problems of Urban, Rural & Tribal Communities

Learner Objectives

1. To understand the problems of Urban, Rural and Tribal people.
2. To study about overall mechanisms for community development.
3. To understand the impact of bureaucratic approaches in the implementation of Urban, Rural and tribal development schemes.
4. To become familiar with the role of social workers in the context of community development.
5. To understand the use of social work methods in community development programmes.

Unit No.	Title	Content	Suggested Hours & Marks
1	Migration & Urbanization Problems of Urban Communities:	a) Rural to Urban Migration, its Causes and Impact on Urban Life. b) Problems of Urbanization, Industrialization and environmental pollution.	06/15
2	Problems of Slum Dwellers, Habitat and Employability	a) Urban slums Growth, Causes, effect on urban life and Remedies. b) Problems of Housing, Health, Recreation , education, water and sanitation c) Problems of Urban unemployment	06/15
3	Agriculture, Poverty and Unemployment : Problems of Rural Communities	a) Poverty-Concept, definition, distribution of population below poverty line, Indicators of poverty, causes of poverty. b) Unemployment- Causes of Unemployment c) Problems of Agriculture – Soil erosion, Soil conservation fertilizers, seeds, Crop yielding, Irrigation, Water management, plant breed.	06/15
4	Problems of Rural Economy, Ecology and Entrepreneurship	a) Problems of Rural Credit system & Banking b) Causes of farmers suicide, Indebtedness c) Problems of Education, Drinking water, d) Problems of small scale and cottage Industry	08/20
5	Problems of Tribal Communities	a) Educational Problem – Educational Backwardness educational status of Tribal people b) Health problems- malnutrition among women and children, Health Hazards (Blind faith and superstition) Alcoholism c) Impact of deforestation.	08/20
6	Social Work Intervention	Social Work Intervention, Role of Social Worker in GO, NGO and Social Advocacy	06/15

REFERENCE BOOKS –

- 1) A. R. Desai - Rural Sociology
- 2) Y. A. P. Desai - Rural Sociology
- 3) G. Das - Urban Sociology
- 4) Dr. Vatsayan - Rural Sociology
- 5) G. Das - R. & V. Sociology
- 6) Y. A. P. Desai - Rural Sociology
- 7) J. D. Desai - Rural Sociology
- 8) M. S. Desai - Rural Sociology
- 9) S. D. Desai - Rural Sociology

HRM – 1: Labour Welfare

Learner Objectives

1. Develop the knowledge of employee welfare: pre- independence, post independence & its changing nature in the era of globalization.
2. Understand the importance of health, hygiene and problems related to industrial hazards occupational diseases and its safety management.
3. Know various governmental organizations working for employee welfare
4. Develop insight of employee welfare Programme and its relevance to work culture and productivity.

Unit No.	Title	Content	Suggested No. of hours & Marks
1	Labour Welfare	Concept, Definition, Objectives, Principles, Scope and Machinery of labour welfare in India. Types of labour welfare:- Intra-mural & extra mural measures of labour welfare, Statutory and Non-Statutory labour welfare provisions	08/20
2	Welfare Officer	Duties, Responsibilities, Role and Functions of welfare/labour welfare officer in industry. Changing role and challenges before welfare officer in emerging industrial set-up.	06/15
3	Industrial Health & Hygiene and safety Management	Industrial hygiene and occupational health. Health at work and at home, problems of hygiene and industrial safety in the factory, safety management-policy & programmes. Safety climate, Role of safety officer.	08/20
4	Social Security	a) Concept, Meaning and scope of Social Security. b) Need and Importance of social security in present contest. International Labour organization, setup conventions, role of ILO .	06/15
5	The Maharashtra Labour welfare Board	Structure and functions objectives, programmes and its contribution to the well being of the working class.	06/15
6	Industrial Social Work	(a) Concept, goals, scope and application of social work methods, intervention strategies its application and limitations (b) Role of social work in welfare, problem solving employees counselling and rehabilitation of employees,	06 /15

References

1. Labor Welfare, Trade Unionism and IR Punekar and Deodhar
2. Labor Welfarism in India B.D. Rawat
3. Aspects of Labor Welfare and social security A.M.Sharma
4. Labor Economics and Social Welfare Dr.B.P.Tyagi
5. Principles of Labor Welfare Dr. M.V. Moorthy
6. Labor Welfare K. N. Vaid
7. Annual Reports of Maharashtra Labor Welfare Board
8. The Factories Act, 1948
9. Social Work in Industry May 1979 TISS, Pub.Division,Sion Trombay Road, Deonar,Mumbai.

11. Labor Welfare and Labor Welfare Officer Mheras V.G In Indian Industry
12. Labor Welfare Joyce P.V , Somaiya Pub.Mumbai
13. Report of the National Commission on Labor NCL, Govt. of India
14. Committees on Labor Welfare Prof. R.K. Malviya
15. An Introduction to Labor Barawallah F.L, Vora & Co.,Mumbai

HRM – 2 : Labour Legislation

Learner Objectives

1. To know labour as a legal setting;
2. To learn various labour laws;
3. To understand the concept of social security.
4. Understand labour legislation & areas of intervention.
5. Develop skills to deal with legislative functionaries.

Unit No.	Title	Content	Suggested No. of hours & Marks
1	Labour Legislation	Objectives, Principles, Classification, and Evolution of Labour Legislation in India, labour legislation & Indian Constitution	08/20
2	Legislation on Working Conditions	<ol style="list-style-type: none"> a. The Factories Act, 1948 b. The Plantations Labour Act, 1951 c. The Contract Labour (Regulation And Abolition) Act, 1970 d. The Mines Act, 1952 e. The Bombay Shops and Establishments Act, 1948. 	08/20
3	Legislation on Social Security	<ol style="list-style-type: none"> a. The Workers Compensation Act, 1923 b. The Employees State Insurance Act, 1948 c. The Employees Provident Funds & Miscellaneous Provisions Act, 1952 d. and the Employees Pension Scheme (Since 2005 after and before) e. The Maternity Benefit Act, 1961 f. The Payment of Gratuity Act, 1972 g. The Apprentices Act, 1961 	08/20
4	Legislation on Wages	<ol style="list-style-type: none"> a. The Payment of Wages Act, 1936 b. The Minimum Wages Act, 1948 c. The Payment of Bonus Act, 1965 	04/15
5	Legislation on Labour Welfare Funds	<ol style="list-style-type: none"> a. Maharashtra Labour Welfare Fund Act, 1961 	04 /10
6	Legislation on Industrial Relations	<ol style="list-style-type: none"> a. The Trade Unions Act, 1926 b. The Industrial Employment (Standing Orders) Act, 1946 c. The Industrial Disputes Act, 1947 d. The Maharashtra Recognition of Trade Unions and Prevention of Unfair Labour Practices Act, 1971 	06/15

References:

1. A K Sharma, Social Security and Labour Welfare, Sage Publication, New Delhi.
2. Jian, *Labour Laws in India*, Concept Publication, New Delhi, 2009.
3. D. M. Oswal, *Social Security Legislations in India*, Deep & Deep Publication, New Delhi, 2011