

Paper-I

ENGLISH GRAMMAR

Sr. No.	Topic	Sub Topics	Time Needed
1	The Sentences	Assertive Sentence.	10 hours
		Interrogative Sentence	
		Imperative Sentence	
		Exclamatory Sentence	
2	Parts of Speech	Noun, Pronoun, Verb, Adjective, Adverb, Preposition, Conjunction, Interjection	10 hours
3	Auxiliaries and Modals	Principal Auxiliaries	10 hours
		Modal Auxiliaries	
4	Article	A, An, The	4 hours
5	Verb forms	V1, V2, V3, V4	2 hour
6	Tense	Present, Past, Future	20 hours
7	Present	Simple, Continuous, Perfect, Perfect Continuous	4 hours
	Past		
	Future		
8	Be and Have	Is, am, are, was, were, have, has, had, do, does, did	10 hours
9	Vocabulary Enrichment (Synonyms)	Different spellings..... things, body parts, occupations, appliances	10 hours
10	Voice	Active Voice	10 hours
		Passive Voice	

Paper-II

Oral and Written Communication in English (Spoken Communication in English)

Sr. No.	Content	Suggested No. of hours
1	i. Giving personal information	50hours
	ii. Talking about people, animals, places	
	iii. Giving instructions and seeking clarification	
	iv. Making request and responding to request	
	v. Asking for directions/ giving directions	
	vi. Thanking someone/ responding to thanks	
	vii. Paying complements/ showing appreciation offering encouragement and responding	

Written Communication

2	i. Letter Writing	40 hours
	ii. Applications	
	iii. Writing social reports	

Paper-III
Practical in English Communication

Total Mark :- 100
Total Hours :- 120

Sr. No.	Content	Hours	Marks
1)	Basic Orientation about Communication in English	20	20
2)	Conversation	40	30
3)	Uses of tenses in Communication	20	20
4)	Individual & Group Demo	20	20
5)	Appeal & Slogan Making	20	10