



YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1.Name of the Institution	BHAGINI MANDAL CHOPDA'S COLLEGE OF SOCIAL WORK, CHOPDA, DIST. JALGAON
• Name of the Head of the institution	ISHWAR MANGILAL SAUNDANKAR
• Designation	PRINCIPAL
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	02586223017
• Mobile no	9423903747
• Registered e-mail	bmcsw.chopda@gmail.com
• Alternate e-mail	bmcswiqac@gmail.com
• Address	LASUR-CHUNCHALE ROAD, BEHIND SUNDARGADHI, CHOPDA, DIST. JALGAON
• City/Town	CHOPDA, DIST. JALGAON
• State/UT	MAHARASHTRA
• Pin Code	425107
2.Institutional status	
• Affiliated /Constituent	AFFILIATED
• Type of Institution	Co-education
• Location	Semi-Urban

• Financial Status	Grants-in aid				
• Name of the Affiliating University	KAVAYITRI BAHINABAI CHAUDHARI NORTH MAHARASHTRA UNIVERSITY, JALGAON				
• Name of the IQAC Coordinator	ANANT VINAYAKRAO DESHMUKH				
• Phone No.	02586223017				
• Alternate phone No.	02586223017				
• Mobile	9405059121				
• IQAC e-mail address	bmcswiqac@gmail.com				
• Alternate Email address	bmcsw.chopda@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year)	http://bmcswchopda.org/				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	http://bmcswchopda.org/2022/Academic_Calendar_2020-21.pdf				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.66	2015	14/09/2015	13/09/2020
6.Date of Establishment of IQAC			13/05/2014		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
00	00	00	00	00	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of			View File		

IQAC		
9.No. of IQAC meetings held during the year	2	
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes	
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> If yes, mention the amount 		
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
<ul style="list-style-type: none"> Establishing COVID Helpline and giving Food, Medicine, Financial aid as well as emotional counseling to students and stakeholders belonging to deprived sections of society. Internal Academic audit by internal Academic Body. Gender audit by internal audit committee Smooth transition to online mode of teaching, paper setting, examination and evaluation from the onset of the COVID-19 pandemic. Green campus development 		
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		
Plan of Action	Achievements/Outcomes	
To prepare action taken report of year 2020-21.	Action taken report of year 2020-21 was prepared.	
Green Audit from the expert committee will be audited	In the academic year 2020-21 due to Covid Pandemic external expert committee was not deputed for Green Audit of the Campus.	
Corpus fund more effectively collected and it will be utilized in the next academic year.	Due to Covid Pandemic concerning committee of Corpus Fund Raising was unable to reach up to the donors and also unable organize	

	charity programme.
Various activities by Research Center will be conducted for developing research culture among students at UG & PG level as well as Ph.D. Students.	Due to Covid Pandemic our faculty members were communicates with students through online mode & run various activities like individual research guidance, evaluation of research steps, etc. Meeting of RRC committee for Ph.D. students also organized by research center during the academic year.
Alumni registration process begins & very shortly Alumni registration process will be completed.	In the academic year 2020-21 registration of Alumni Association is under process & in the month of October it will be registered under the Society Registration Act 1860.
For the recruitment of Teaching Staff college is continuously corresponding with the government of Maharashtra & we hope in the next academic year we will fulfill the vacant seats of teachers.	Due to Covid Pandemic we are not corresponding with the concerning office for the same cause.
Our college try to improve research output through minor & major research projects as well as research paper publishes in International & National Journals.	In the academic year 2020-21 IQAC promote faculty member to submit minor & major research proposal at ICSSR & other funding agencies. Also promoted to publish research papers in National & International Journals. Most of the faculty members published their research paper in the National & International Journals.
For infrastructure development college management & administration will give more attention.	In the academic year 2020-21 due to Covid pandemic college administration & management unable to complete requirements regarding infrastructure development.

Better curriculum planning should be implemented.	In the academic year 2020-21 due to Covid pandemic offline curriculum planning collapse & through online mode college fulfill the requirements of academic as well as administrative work.
To prepare AQAR for year 2020-21	In the academic year 2020-21 due to Covid pandemic AQAR for year 2020-21 was pending.
To send faculty members for Faculty Development Programme and refresher, orientation and short term courses.	In the academic year 2020-21 Dr.M.U.Upasni, Dr.A.V.Deshmukh, Dr.S.M. Deshpande, Dr.M.N. Gaikwad, Dr.V.R.Gunjal, Dr.V.A.Raipure, Mr.A.S.Gujarathi, Dr. R.Y.Nikam
To send proposal of faculty member to the University for the benefit of CAS	Proposal of Mr.Ashish S. Gujarathi & Dr. Vinod A. Raipure (Asst. Professor) was send through channel of IQAC for the promotion from stage 3 to stage 4(Associate Professor) under Career Advancement Scheme.
To prepare academic calendar of academic year 2020-21	Academic Calendar of 2020-21 was prepared by constituted committee and regulate all activities as per academic calendar of the year 2020-21.
To celebrate various days and anniversaries.	In the academic year 2020-21 due to Covid pandemic various days and birth and death anniversaries of great leaders was cancelled.
13.Whether the AQAR was placed before statutory body?	Yes
<ul style="list-style-type: none"> Name of the statutory body 	

Name	Date of meeting(s)
COLLEGE DEVELOPMENT COMMITTEE	27/04/2022

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2021	04/02/2022

Extended Profile**1. Programme**

1.1	90
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2. Student

2.1	281
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2	141
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	92
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3.Academic	
3.1 Number of full time teachers during the year	12
File Description	Documents
Data Template	View File
3.2 Number of sanctioned posts during the year	17
File Description	Documents
Data Template	View File
4.Institution	
4.1 Total number of Classrooms and Seminar halls	8
4.2 Total expenditure excluding salary during the year (INR in lakhs)	3059233.60
4.3 Total number of computers on campus for academic purposes	21

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

At the beginning of the academic year, the academic calendar gets prepared by IQAC of the college and communicated to the notice board, students as well as on the website of the college. The teaching plan preparation decisions are made in the first IQAC meeting. The Principal of the college informed all teachers for preparing an annual teaching plan. The IQAC advised the Principal about academic planning, timetable, and monitoring committee to collect teaching plans from heads of all departments. The IQAC coordinator advised all faculty members for implementing a teaching

plan throughout the academic year. The convener of the timetable committee gets prepared a master timetable as per the workload of each class and communicated it to IQAC, Students, and all faculty members in advance. Due to the impact of covid-19 the online learning management system such as zoom, Google classrooms, etc are being used for effective delivery of curriculum to the students. The internal examination like class tests, Assignments, university final examinations, and fieldwork is being taken on the online platform. The IQAC assured effective curriculum delivery through continuous monitoring. After the end of the academic year, the syllabus completion report from each teacher was submitted to the academic planning, timetable, and monitoring committee. During the covid-19 pandemic lockdown situation, all teachers have effectively conducted lectures and examinations on online platforms like zoom and Google, etc.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	http://bmcschwopda.org/2022/Academic_Calendar_2020-21.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

As our college is an affiliated college, we follow the academic calendar designed by the university. And IQAC coordinator get prepare the college academic calendar accordingly. That academic calendar includes a schedule of IQAC meetings, National events/Days celebrations, internal examinations, university examinations, Teaching days, admission process, vacations, etc. After the finalization of the academic calendar, it gets displayed on the college website, notice board, and communicated to students. The IQAC advised to college strictly to adhere academic calendar for the admission process, teaching plan, internal examination, university examination, national events days' celebrations, vacations, etc. The college term examination committee strictly adheres to the academic calendar while preparing the college's internal examination timetable. The internal examination timetable gets prepared by the term examination committee, academic planning, timetable, and monitoring committee convener with all heads of departments. Due to the covid-19 pandemic situation, the internal examination timetable is communicated to students via WhatsApp group of students in advance. And college conducts the unit tests, class tests,

assignment submissions, seminars, and projects on an online platform periodically as per the college academic calendar. Each teacher has submitted internal marks to the university via an online portal and one copy was submitted to the term examination committee. The college term examination committee effectively implemented a continuous monitoring and evaluation process.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	http://bmcschwopda.org/2022/Academic_Calendar_2020-21.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.

A. All of the above

Academic council/BoS of Affiliating University
 Setting of question papers for UG/PG programs
 Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
 Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

4

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

82

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The college has been working for the holistic development of the students. The various programs as a part of our curriculum are arranged related to gender equality, sustainability, human values, professional ethics, and environmental awareness. The compulsory paper on environmental studies is taught to BSW-I students and awareness regarding the environment is done through the Environmental

committee. Each course of university offers at least one issue that integrates issues related to gender, environment, human values, or professional ethics. The subjects such as Sociology, Women centered social work, and Human rights instill gender equality, sustainability, human values, professional ethics and among students. The College celebrates days of National and International importance such as Women's Day, Independence Day, Teacher`s day, Human Right Day, International Yoga Day, AIDS Day, National Sports Day, Ozone Day, NSS Day, etc, and celebrates birth and death anniversary of national heroes. These celebrations nurture the moral, ethical, and social values of the students. The college has a Women Empowerment & Anti Ragging Committee and Grievance Redressal Cell to provide counseling to students, promote gender equity among students and also deal with related issues of safety and security of female students. There is an extensive ongoing tree plantation program by NSS.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

13

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

103

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	http://bmcschwchopda.org/2022/latest/ACTION_TAKEN_REPORT.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	http://bmcschwchopda.org/2022/latest/ACTION_TAKEN_REPORT.pdf

TEACHING-LEARNING AND EVALUATION**2.1 - Student Enrollment and Profile**

2.1.1 - Enrolment Number Number of students admitted during the year**2.1.1.1 - Number of students admitted during the year**

281

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

257

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Students from diverse socio-cultural, economical, and educational backgrounds are admitted to the college. Therefore, taking into account the varied needs of the students it becomes necessary to identify slow learners and advanced learners at the entry-level. At the entry-level, slow and advanced learners are identified through students' subject tests, classroom interactions, and performances in the previous examinations. It helps to identify the learning levels of students and to segregate slow and advanced learners. Slow learners are assisted in fieldwork and study by their peers. At the beginning of the teaching session, every teacher is allocated a group of about 23 mentees. Slow students are given special assignments in fieldwork and encouraged to participate in sports and cultural activities such as street plays, roles, scripts for street plays, creation of awareness songs, announcements, and poster making according to their interests and abilities. It helps boost their confidence and encourages learning. The teachers personally monitor the progress of slow learners and address their academic and

personal issues. Every mentor pays special attention to slow learners. The students enlisted under the mentor have successfully passed the university examinations.

File Description	Documents
Paste link for additional information	http://bmcschwopda.org/criterial2/2.2.1.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
281	12

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Teaching Methods: Teachers are encouraged to use a variety of innovative teaching methods. IQAC regularly encourages teachers to stay connected to innovative teaching methods.

Experiential learning: Students are given the opportunity of experiential learning. The practical application of various methods and values of professional social work education is experienced through field visits, agency orientation visits, concurrent fieldwork, study tours, rural study camps, research surveys, project work, etc.

Participatory learning: Participating learning is very clearly seen and noticed in the actual learning process of social work education, in which students actively participate in programs such as casework, group work, community organization, group discussions, paper presentations, class seminars, project design, fieldwork seminars, and various skills development activities. Participation of students in the organizing committee of various events such as Constitution Day, National voter's day, Women's day, etc.

Problem Solving Methods: In fieldwork practice, students use

individual counseling and social casework to help individuals solve problems, using group work methods and community organizations to deal with community issues and various social issues, as well as other indirect methods also help students in the process of problem-solving. Individual and group conferences help students understand problems to acquire problem-solving skills.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://drive.google.com/file/d/1tNgwy0qATon8jQn3xJRwx7ZIHbRTZ7SG/view

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Teachers use ICT devices like LCD projectors, mobiles, laptops, and computers. The college encourages teachers to complete online courses on technology and various courses in terms of updating computer-related knowledge. The seminar hall is equipped for the use of LCD projectors. The college has a computer lab that students can access. The library has computer facilities with internet for the students so that they can easily access the e-learning resources. The college is subscribed. Infilbnet and N-List, Shodhganga, and affiliate e-resources are provided free of charge to teachers and students. Everyone is given a user ID and password to use the e-materials available through it. The College conducts seminars, workshops, and guest lectures on the new developments in the core subjects for effective teaching and learning by the faculty members and students each semester.

During the COVID-19 lockdown, the teachers and mentors of the college have effectively conducted online lectures and counseling sessions to address the grievances related to the admission process and online examination using Google meet and the ZOOM platform. During the latest academic year, the academic calendar of the college was molded as per the present scenario and as per the guidelines issued by the university and central/state government.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

12

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

12

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

8

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

212

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Internal assessment is based on the presence of internal tests home assignments, presentations, viva-voce, class seminars, etc. The college has a system for displaying the list of low attendance of students in classes, fieldwork and co-curricular, and additional courses. Students with low attendance in curricular activities are required to report to the Disciplinary Committee with their written application.

At the weekly staff meeting, discussions are also held on pedagogical teaching, in which student attendance, performance, and success are reviewed and appropriate decisions are made. The college has a fieldwork and research manual which clearly describes the evaluation and evaluation criteria. Individual and group conferences are held once a week or more, if required, in each faculty, and feedback and guidance are provided to students about their performance, in theory, fieldwork, and research work. It helps to improve the performance of students who are lagging behind in their studies. Fieldwork is evaluated by a panel of faculty members to

maintain fairness and transparency in the evaluation process. During Covid Pandemic the examination schedule for each semester end Internal exam washeld through Online Mode. The college has considered the request for re-evaluation and re-examination of the absent students.

File Description	Documents
Any additional information	View File
Link for additional information	https://forms.gle/fzhN2YpvZ9gpazi46

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

All grievances related to the internal assessment are primarily redressed by the respective Committee. In some unsatisfied cases, they are forwarded to the examination committee (if required). In case of any university-related grievance, applications in prescribed forms are collected and forwarded to the concerned authorities. The grievances of the students related to examinations such as online form submission queryrelated to hall tickets viz. correction in name/ subject/ subject code/program/ pattern, wrong entry of marks and absentee, etc. are addressed at college and university level in time-bound period.

Internal assessment of fieldwork & research dissertation is a continuous evaluation process. Any grievances regarding fieldwork & research dissertation are immediately resolved by the respective teacher. Grievances related to oral examination on research dissertation and fieldwork are resolved at the Grievance committee level. For students whose marks are not entered or incorrectly entered due to oversight in the University mark list, the college sends a photocopy of the mark list as prepared by the teacher with an application to rectify the error at the university level.

File Description	Documents
Any additional information	View File
Link for additional information	https://forms.gle/VzMyW9nbCaJvEQMu9

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The faculty, students, and other stakeholders are intimated about the program outcomes, program-specific outcomes, and course outcomes in the following ways:

- PO's, and PSOs are displayed in tabular form on acrylic foam sheet COs has been displayed for the teachers and the students.
- Teachers enumerate and explain the course outcomes in the respective classes at the undergraduate level and post-graduate levels.
- The teachers facilitate discussions and answer queries if any on the understanding of the Course outcomes.
- During introductory lectures at the start of the semester teachers provide information about the POs, PSOs, COs, and methods of evaluation as well as the performance expectations.
- The importance of learning outcomes has been communicated to the teachers through IQAC.
- According to the expectations of the stakeholders, the teachers of the institute are actively involved in syllabus framing workshops, where they contribute to asserting POs, COs, and PSOs in the curriculum.
- The result is sought to be shared with all concerns through the parents-teachers meeting, alumni meeting, and fieldwork agency supervisor meetings.

College encourage participating teachers for refresher/orientation courses, conferences, workshop, seminar, and faculty development program and enable them to achieve the results of each course and program.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	http://bmcschwopda.org/2022/latest/course_outcomes2020-21.pdf
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Formative Assessment: As a part of the continuous evaluation the formative assessment of students' Performance is conducted. This includes; Unit Tests, Seminars, Projects, Group Discussions, weekly Individual conferences, fourth-nightly group conferences, fieldwork

record evaluations, Group conferences, etc

Summative Assessment: The performance of the students in university examinations is the source to judge their summative assessments. This includes assessment in theory examination and fieldwork & Research dissertation examination. Especially for social work discipline viva-voce on fieldwork task and Research dissertation are organized by university in respective college by appointing external examiner. The college analyses course-wise results and the faculties are instructed to initiate measures to improve students' performance in the examination accordingly. These are the other ways of measuring the outcomes whereas many other aspects of outcomes are evaluated indirectly through their performance such as active involvement in curricular, co-curricular, and extra-curricular activities such as sports, culture, debate, elocution, N.S.S, and students welfare, etc. The teachers also assess the development of students and their performance through observation, classroom interactions, question-answer sessions, personal counseling, etc. The participation of the students in various activities, study tours, village camp, orientation visits, block placement, etc. Fieldwork placement also helps in finding out their growth.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	http://bmcschwopda.org/2021/Newdoc/Programme_Course_Outcomes_of_Certificate_Course_In_Counseling.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

94

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	http://bmcschwopda.org/impdoc/2.6.3_BSW-MSW_Result.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

http://bmcschwopda.org/2022/latest/Students_Satisfaction_Survey2020-21.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

00

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

09

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

01

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	View File
Paste link to funding agency website	https://icssr.org/

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

3.2.1- : Innovation Ecosystem

The Institution has created an ecosystem for innovations and has initiatives for the creation and transfer of knowledge.

Our college has a single faculty programme and through this programme we are committed to contributing to the building of innovation Ecosystem. Research centres in the jurisdiction of the affiliating university are also promoting the innovation ecosystem.

Through the social work department, we are committed to creating new knowledge and transfer within the community. We are creating and transferring knowledge within the community through community organisation, social action, village camps and seminars.

Through Research Centre the college has motivated scholars to use innovative practices of knowledge gathering and sharing. The college

has collaborated with different social Institutions to sustain this innovation ecosystem.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://bmcschwopda.org/2021/Newdoc/Research Center Letter.pdf

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

03

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

10

File Description	Documents
URL to the research page on HEI website	http://bmcschwopda.org/2022/New/Reserach.pdf
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

06

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year**3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year**

12

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college is committed to holistic and integrated education that aims at making students intellectually sharp, culturally creative, and emotionally and physically strong. The college conducts a number of extension activities through various campaigns under the guidance of faculty members. The college has carried out various activities for the empowerment and benefit of the neighborhood communities that have benefitted the community and the students as well. Extension activities have made a notable impact on sensitizing students towards issues like gender equality, environment conservation, social harmony, street play, dowry, superstition, etc.

File Description	Documents
Paste link for additional information	http://bmcschwopda.org/Extension_Activities.htm
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

00

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

17

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

504

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

61

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

02

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college has augmented its infrastructure systematically and continuously over the years. The college has state of infrastructural facilities like adequate classrooms, specialization classroom, library, computer room, ladies room, IQAC room, Reading room, and Individual cubical for teaching staff. Principal cabin, Administrative room, Research center, N.S.S. room, Sports room & Record Room. Examination room. Counseling room. Computer laboratory, ramps, washroom, Ramp for the physically challenged students (divyangajan), well-equipped seminar hall, Ladies Common Room, Canteen, Adequate number of toilets- Separate for ladies and gents. To ensure its optimal utilization, besides conducting regular classes, the classrooms are used for conducting Remedial Coaching, Certificate Courses, Annual and semester examinations; Mentoring sessions, Students Association activities, Indoor Competitions, Parent-Teacher Meet, Alumni Meet, etc. A library as per statutory guidelines. The College has ICT-enabled Classrooms. The entire campus is Wi-Fi enabled for teachers and students to access the Internet for a dynamic teaching-learning process. The college Library named "SUSHILA" is spacious and well-ventilated. The Library hosts a collection of a total of 8039 books and other reference material. The college has 2 drinking water tank, Garden, Photocopy machine-1, CCTV camera-16, Bio-metric machine-01, inverter and batteries- 02 & 04, sound system-01 etc.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://bmcschwopda.org/2022/latest/Audit_Statement2020-21.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Cultural activities

- College has 01 capacious halls used for various cultural events with audio-visual aids, lighting, and other facilities
- The usage of these outdoor and indoor facilities is around 215 students per day
- The college organizes thematic competitions such as Dance, Songs, Debate, Elocution, Street play, Collage, Solo performance, Essay Writing, and Poetry writing for parivartan magazine, on social issues.
- We encourage and support students to participate in various cultural events and workshops organized by other like-minded organizations as well university.
- Our college organized a "Sad-Praisad" annual gathering to cultivate Cultural skills for the holistic development of students.
- The college also promotes students' participation in the youth festival "Yuvarang" organized by NMU, Jalgoan.
- Due to covid -19 we are unable to organize a cultural event during the academic session.

Yoga

- Seminar Hall - Dedicated venue for daily yoga sessions for the students.
- Trained and experienced yoga gurus Dr. Rahul Nikam impart sessions to the students on various yoga postures, pranayams, mudra healings, etc.

Sports and Games

To facilitate the overall development of students both in academic and extra-curricular. college offer sample facilities like volleyball, Cricket, Kabbadi, etc.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://bmcschwchopda.org/2022/latest/Budget-2020-21.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

08

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://bmcschwchopda.org/criterial4/4.1.3_Any_Additonal_Information.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

0.35

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library is the prime learning resource of the College and is Partially Automated through the Integrated Library Management System (ILMS) designed by theVRIDDHI Software team of Hindustan Computer Limited, Malegaon Dist. Nashik MS. VriddhiSoftware is ISO9001-2015 certified. College Library is partially automated from the year June 2013. The Library Management Software consists of modules such as Masters, Book Management, Membership, Book Accession, Circulation, Serial Control, OPAC, Barcode facility, Book- Bank facility, Catalogues, and Administrative work, etc. The Issue-Return is carried out by using the software as well as manual cards are kept as supporting documents for students, faculty, and non-teaching staff. The Software is having additional features such as member's photographs, which can be seen while issuing the books. Book reservation facility the status of a book such as withdrawn /damage /and paid can easily be located.

The collection of books in the library todate as per library records is7745purchasing books and 1680Donated books and 26 Periodical and Journals. BSW III Year students and MSW II Year students deposited their thesis in the library and its CD is also submitted. Total No. of Thesis 1637and total no. of CD926 available.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	http://bmcschwopda.org/criterial4/4.2.1_Paste_Link.pdf

4.2.2 - The institution has subscription for the following e-resources e-journals e- E. None of the above

ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.19

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

5

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college upgraded its IT facilities including Wi-Fi as per the needs and requirements over the years. The college has upgraded

internet connection bandwidth having 2.14 Mbps with a campus Wi-Fi facility. The college has updated its IT facilities with a number of computers, printers, scanners, interactive LCD projectors, Photocopy machines, an online admission process, and, a dynamic website. The teaching and learning process is enhanced by incorporating ICT tools and e-resources. INFLIBNET, CDs, and Video lectures are exclusively made available to the learners to enhance learning capabilities. The students, teachers, and non-teaching staff are also encouraged to use various academic and administrative software such as Vriddhi.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://bmcschwopda.org/criterial4/4.3.1 Computer Tax Invoices Link.pdf

4.3.2 - Number of Computers

21

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution E. < 5MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

6.88084

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Library, sports, computers, and classrooms are an unremitting process and in every academic year separate budgetary provisions are sanctioned, further, the college has well-defined guidelines and procedures for repairing and maintenance activities to ensure time-bound maintenance work.

The college has established systems and procedures for maintaining and utilizing physical facilities as below;

All the physical, academic, and support facilities are improved and maintained through various college committees such as College Development Committee (CDC), Purchase and Financial, Library Committee, Cultural Committee, Sports Committee, etc. At the beginning of every academic year, proper availability of blackboards, lighting, furniture in classrooms, etc. is taken care of by these committees.

Library Committee is functional and takes care of the library matters and functions.

Sports Committee has the responsibility for the creation and maintenance of sports facilities on the campus for the students and the faculty.

The college Gardner maintained a little forest, the Samadhi of Revered Late Smt Jamnaben Maganlal Gujarathi our parent Institute founder Chairperson, and also take care of the trees planted on the college premises.

The library, toilet blocks, computer labs, other equipment, & furniture are regularly clean by the said employees who appointed the post.

The maintenance work related to facilities like replacement of fire extinguishers, electric work, plumbing, RO-water-facilities, water tank, and Upgradation of Computers and hardware and maintenance of ICT facilities, etc. is maintained from time to time through contract services.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://bmcschwchopda.org/criterial4/4.4.2_Paste_Link.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

125

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the

institution / non- government agencies during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	Nil
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

10

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

36

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

02

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

00

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

No circular regarding the activities from university and other organizations received to college due to the Covid-19 pandemic. and students council and students representatives bodies do not establish in the academic year 2020-21

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

00

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

During the academic session, Alumni Association is not registered due to covid-19 pandemic but it will be registered very soon.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year **E. <1Lakhs**
(INR in Lakhs)

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The institution of practices at all levels participative management. The management of the institute always gave input for the all- round development of the college. The Principal led the IQAC and CDC and also the various committees forms during the starting of the academic year. The Inputs regarding the development during the

pandemic period were also given to faculties to show that the teaching and learning activities should not be affected during the hard situation by the management.

The best example was that, there was firstly checking of temperature and oxygen level during the covid period in the community with the help of Rotary Club, Mumbai and Vithhal Agro, BCI by the institutions and suggestion given by the management. The preventive and detection of patient were done during the period and the patient has been admitted to the hospital for further treatments.

As the instruction and discussion with the management the principal and IQAC and the concerning committee members organized an online seminar on Women Empowerment and Women Problems on 9th March, 2021. The Resource person for this online seminar was Prof. Ashwini More and Tarabai Shinde of Women study center Dr. Babasaheb Ambedkar Marathwada University, Aurangabad.

File Description	Documents
Paste link for additional information	http://bmcschwopda.org/criterial6/6.1.1_Paste_Link.pdf
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

At the end of every academic year, the Principal and HOD of the college prepare prospective workload for the next academic year on the basis of current student strength. The Head of the institution then seeks approval for the same from the management authorities. The College always encourages and motivates a culture of decentralization and participative management by forming various committees for academic as well as administrative purposes.

An Admission committee is formed every year in order to smoothly conduct the admission procedure for BSW, MSW, and certificate courses. Senior faculty members along with office administrative staff members are included in the committee. Periodic meetings are arranged for proper coordination and sharing of information. Committee members go through the rules of admissions and help the students. They give the information to the students about career

options and conduct the counseling session if required. The Committee verifies the admission form and provides guidance to the students. Through entrance examination, merit lists were displayed on notice board as per reservation rules.

File Description	Documents
Paste link for additional information	http://bmcschwopda.org/criterial6/6.1.2_Paste_Link.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Curriculum Development

Our college is affiliated with Kaviyitri Bahinabai Chaudhari North Maharashtra University, Jalgaon implements the syllabus designed by the university and seeks regular feedback from students and teachers on the given syllabus. As per the usual practice, in this academic year too, the feedback on curriculum from students and teachers had been sought and analyzed. The comments and suggestions received were communicated to the members of Board of Studies. A number of add-on courses and skill -based courses like communication skills in English were designed and implemented to meet the shortcomings of the existing syllabi. On Board of Studies in social work, where the faculty of this college act as Chairman, members, certain need-based or advanced modules were introduced during their syllabus revision process.

Examination and Evaluation

The College follows the scheme of university examinations. Continuous Internal Evaluation, even beyond the prescribed pattern, has been done in a planned manner with a variety of means. The schedule of internal examinations was made known to students at the beginning of the year through the academic calendar and timely reminders were given from time to time through notifications in online mode. The Very significant contribution of our college faculty to the university.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	http://bmcschwopda.org/criterial6/6.2.1_Paste_Link.pdf
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The executive council of the Bhagini Mandal, Chopda is the apex body having 11 members The Chairman & executive Members of Bhagini Mandal Chopda is entrusted with the power of designing policies and making decisions for smooth functioning of the college.

College Development Committee : Is the apex body Constituted as per Maharashtra University Act, 2016, and acts as a link between the Management and the College. It comprises Office Bearers of the Management, the Principal, teacher representatives, and non-teaching staff representatives. The CDC plays a significant role in budgetary matters of the college and is actively involved in taking policy decisions on issues related to development.

IQAC: IQAC is the Internal Quality Assurance Mechanism of the Institute which work to enhance the activity of the college. The aim is to develop a system for conscious consistent and catalytic action to improve the academic and administrative performance of the institution.

The Office Superintendent is responsible for the administrative work. Head of The department monitor activities of the department and report to the principal.

The librarian monitors and performs all functions related to the college library.

Various statutory constituted committees play a vital role in the development of the institution.

File Description	Documents
Paste link for additional information	http://bmcschwopda.org/criterial6/6.2.2_A_Paste_Link.pdf
Link to Organogram of the institution webpage	http://bmcschwopda.org/Organogram_of_institution.htm
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

Encouragement & Motivation: The College encourages & motivates Teaching Staff for Orientation / Refresher / Short Term Courses. Non-Teaching staff is encouraged to participate in Professional Development Courses related to Administration work and Duty leaves are sanctioned to the staff for this purpose.

Encouragement and Motivation for Higher Studies: The College always encourages & motivates Teaching Staff for their Doctoral, & the Non-Teaching Staff for pursuing higher studies in order to upgrade their qualification.

Funded Research Projects: The College always encourages & motivates Teaching Staff to undertake Research Projects in reputed institutes and providing them with Special / Duty Leaves to carry out their

project work.

Non-Teaching Staff: Provident Funds: Employees Provident Fund (EPF) is a Retirement benefit Scheme provided by the Institution for the benefit of all its employees.

Felicitation: Bhagini Mandal Chopda felicitates Teaching staff every year for their outstanding contribution to teaching, research, extension activities, administrative work, and other achievements.

In Covid 19 pandemic situation: Medical Awareness Campaign was conducted by him. **Health Awareness & Sanitation: Health Check-up Camps, Blood Donation Camps. Covid 19 Awareness Programs** are conducted by the College during pandemics.

File Description	Documents
Paste link for additional information	http://bmcschwopda.org/criterial6/6.3.1_Paste_Link.pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

00

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

00

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

9

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The Institution follows the Performance Appraisal System laid down by the UGC and implemented by Kavayitri Bahinabai Chaudhari North Maharashtra University, Jalgaon in the Form of Performance based appraisal system the Minimum norms of Selection Committee, Selection Procedure as well as API Score Requirements for the Different cadres.

Confidential Report of Teaching Staff is prepared by Principal of the College every year. A very systematic and effective Performance Appraisal System of the College is in place for all Teaching Staff Members. Through these appraisals the College encourages professional growth and development. The Process is designed to explore the individual professional skills and progress of employees and their participation in Academic, Research, Curricular and Co-curricular activities which in turn lead to the overall development of the Institute. Performance Appraisal System is implemented for both teaching and non-teaching staff. The Appraisal System for performance review is conducted by the Appraisal Committee and Chairperson of IQAC is head of the Committee. The Committee checks and reviews documents and academic achievements.

Non-teaching staff promotion

On the basis of roster verification, list of candidates who are due for promotion is prepared by the college on the basis of seniority, roster points, educational qualification etc.

File Description	Documents
Paste link for additional information	http://bmcschwopda.org/criterial6/6.3.5_Paste_Link.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

An External audit is done annually after the completion of the financial year. The External auditor is also appointed by the parent society. External auditor checks

1. Purchase register and a dead stock register
2. Library Books Bills, Journals bills, and others
3. Receipts and payments

College receives grants from the Ministry of Social Justice, Government of Maharashtra. The External auditor checks whether proper procedure is followed for utilization of grants as well as

whether expenditure is allowed under a particular head and its limit. Queries raised by the auditor are duly clarified and no queries remain pending to date.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

00

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

In academic session 2020-21 due to the corona pandemic it is not possible to mobilize the funds.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

1. During the COVID-19 situation help provided to society as giving Food, Medicine, Financial aid as well as telephonic counseling to

students and stakeholders belonging to deprived sections of society.

2. Internal Academic audit by internal Academic Body.

3. Gender audit by internal audit committee.

4. Smooth transition to online mode of teaching, paper setting, examination and evaluation from the onset of the COVID-19 pandemic.

5. Green campus development

6. Participation in NIRF Ranking

7. Review of the committees and functioning of the committees in the year 2020-21

8. Collection of data for preparation of SSR for accreditation 2nd Cycle.

9. Preparation of Academic Calendar and Formation of Committees

10. IQAC conducted regularly meeting

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The college has a functional IQAC setup as per norms that include Teacher Representatives, Members from Management, a representative of Administrative Staff, one nominee each from Local Society, Students, Alumni, Employers, Industry and Parent.

IQAC has constituted a feedback committee which seeks feedback regularly from all stakeholders. Based on the feedback an action is taken in the form of a communication to the concerned teachers and the teachers are suggested to conduct bridge courses, add-on courses and remedial courses and to use ICT based teaching methods to improve the teaching learning process. IQAC organises induction program for teachers and Trainer's Training on teaching pedagogies

for newly inducted teachers

Every teacher is expected to submit a work done report periodically on teaching learning process and co-curricular and extracurricular activity. Every year teacher is expected to fill annual Performance Based Appraisal Form which IQAC scrutinises for API verification.

File Description	Documents
Paste link for additional information	http://bmcschwopda.org/2022/latest/Students_Feedback_Form.pdf
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Gender Equality Activities

Syllabus Contents on Gender Equality

At BSW and MSW programme level syllabus is based on Humanity and constitutional philosophy & Gender Equality.

Swayamsiddha Abhiyan and Karte Training -

Social Work College has arranged Swayamsiddha Abhiyan and Karate training for 7 days for girls students from 15th July 2021 to 21 July 2021.

The main aim of this Swayamsiddha Abhiyan is - Swayamsiddha is an integrated programme is an integral programme for the empowerment of Women for self-defence. This Programme was arranged online because of the Covid Pandemic situation.

Counselling -

Our college has arranged a counselling centre for all the students. Male and Female, both students are taking a benefit from the counselling centre. Prof. Dr Mohini Upasani is in charge of the counselling committee.

Counselling is very much important in today's situation. In today's situation, every person (means students) is facing various types of problem

Common Room -

In our college, there is a separate ladies room. By using this ladies' room, girls students are getting comfort and relief. When the girls' students want to take a rest or they are having some problem & to discuss freely that time girls students can go to the ladies room.

File Description	Documents
Annual gender sensitization action plan	http://bmcschwopda.org/2021/Newdoc/Gender_Audit.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	http://bmcschwopda.org/criterial7/7.1.1_A_Specific_Facility_Provided_For_Women.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

In today's world waste material is a big problem. Every country is facing a problem with solid waste material. Our college is also facing a little bit problems of with waste materials. In our college, we are trying to minimize waste materials. We use to collect waste material and dump it in the dustbin.

Solid waste management is a term that is refer to the process of collecting and treating solid waste. It also offers solutions for recycling items that do not belong to garbage. Solid waste management is about how solid waste can be changed and used as a valuable resource Solid waste management should be embarrassed by each and every household including the business owners and institutions across the world.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus **D. Any 1 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: **A. Any 4 or All of the above**

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the **E. None of the above**

**following 1.Green audit 2. Energy audit
3.Environment audit 4.Clean and green
campus recognitions/awards 5. Beyond the
campus environmental promotional activities**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

International Yoga Day - 21st June 2020

International Yoga Day is celebrated through NSS Department on dated 21st June in College. Due to the Corona Pandemic situation programme being arranged through online mode Dr Rahul Nikam, NSS Programme Officer introduced various types of yoga & their importance. 20 participants participated.

Oximeter - Infrared Thermometer Training -

workshop on Covid awareness (Oximeter - Infrared Thermometer Training) was arranged on dated 08 Aug 2020 in collaboration with Rotary Club of Mumbai and Vitthal Agro (BCF). In this programme, volunteers get training about the proper use of oximeter and Infrared Thermometer. In this training programme, 75 participants have participated.

National Teachers Day (05 September 2020)

In Memory of Dr, Sarvapalli Radhakrishnan was celebrated as a National Teachers Day on 05th Sept 2020

Mahatma Gandhi Jayanti and Lal Bahadur Shastri Jayanti - 02 Oct 2020

Mahatma Gandhi Jayanti and Lal Bahadur Shastri Jayanti were celebrated on dated 02nd Oct 2020 in our college. All teaching and non-teaching staff have participated in this programme.

Tree Plantation Programme - 08th July 2020

Tree Plantation Programme was arranged in BMC's College of Social Work, Chopda on 08th July 2020. All staff of the college was present.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Vachan Prerna Divas

To pay tribute to late former president APJ Abdul Kalam Vachan Prerna Divas was celebrated in the college on 15 October 2020. Reading helps everyone to grow mental, socio-economic, and all types of awareness and improve the skills of students.

Constitutional day (samvidhan Divas)

November 26 is celebrated as Constitution Day (Samvidhan Divas) to commemorate the adoption of the Constitution of India. The constitution of India came into effect on 26th January 1950 that's why colleges used to celebrate the day in the college every year. The preamble of the Indian constitution was read commonly in the college. The college staff was present in the college.

International Women's day celebration

The college celebrated International Womens day on 8 March 2021 online using the Zoom application. The president of BMC's College of Social Work was president and the Chief guest Dr. Tarabai Shinde, Women studies, Dr.Babasaheb Ambedkar Marathawada University Aurangabad. She has delivered a speech on women's empowerment and the problems of women. Mrs. Ashwiniben Gujarathi Vice-secretary, college principal Dr. I.M. Saundankar, Prof A.S. Gujarathi, and all the college staff present for the above program.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	http://bmcschwopda.org/7.1.9_Details_of_Activities-2020-21.pdf
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff A. All of the above

4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Our institution always organized National and International commemorative days, events and festivals. It gives new inspiration and vision to students as well as teaching and non-teaching staff.

- Our college has arranged the programme for the celebration of Mahatma Gandhi Jayanti and the second Prime Minister of India Late. Lal Bahadur Shastri Jayanti. This programme was held on dated 02 Oct 2020.
- Swami Vivekanand Jayanti and Rajmata Jijau Jayanti 12th Jan 2021.
- Our college celebrate the jayanti festival of Swami Vivekananda and Rajmata Jijau Ma Saheb Jayanti. All teaching and non-teaching staff were present on this occasion. This programme held on dated 12 Jan 2021.
- Savitribai Phule Death Anniversary 10th March 2021.

Savitribai Phule Death Anniversary was on 10th March 2021. All the present people pay sincere tribute to the great social and educational work of Savitribai Phule. This programme was arranged by National Service Scheme.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice No. 1: ECO-FRIENDLY CAMPUS

Goal:

- To keep the Campus green and clean
- To grow more trees with a variety
- To inculcate aesthetic values and eco-consciousness among the students and staff of our institution
- To improve the overall health of the people on campus
- To Encourage for eco-friendly environment
- To develop the campus as an O2 Zone
- To create a peaceful environment

Best Practice No. 2 : Prerna Award

- Introduction-: In2016 to17 Dr.Anant Vinayakrao Deshmukh started the 'Prerna Award.' This award is in the memories of his mother and father. with this award, he is trying to motivate the students for the best results at thegraduate and post-graduate levels.

Goal

- To motivate the students for healthy and serious study.
- To motivate the students for better performance in the examination.
- To create a responsible attitude as a learner.
- Inspire all students to set their goals and take efforts to achieve them.
- To get good feedback for newcomers.
- One a good example of another education institute also.
- To feel proud of the parents and other relatives of students.

File Description	Documents
Best practices in the Institutional website	http://bmcschwopda.org/2022/latest/Best_Practice_2020-21.pdf
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Vision of the Institution is to mould and empower students in the pursuit of knowledge, values and social responsibility, it also preparing them to face global challenges. The Institute has established its distinctive approach to face service to the society, multidisciplinary project development, Entrepreneurship development, Ethical and Human value development.

(a) Skill Development: For the skill development our institution arranges various types skill development program as like communication, presentation, street play, personality development , leadership development , language development skills etc. Through field work activities students use SWOT Analysis .

(b) Projects: Research Projects completion is the part of syllabus students of Under graduate (BSW) and Post Graduate level (MSW)has to complete their research projects on various types of social scheme and problems

(d) Ethical and Human value Development: our social work syllabus is based on Humanity & Indian constitution. By Social work syllabus increases ethics & Human values thought of social dignity, social integrity, social awareness, social justice, social welfare etc.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

At the beginning of the academic year, the academic calendar gets prepared by IQAC of the college and communicated to the notice board, students as well as on the website of the college. The teaching plan preparation decisions are made in the first IQAC meeting. The Principal of the college informed all teachers for preparing an annual teaching plan. The IQAC advised the Principal about academic planning, timetable, and monitoring committee to collect teaching plans from heads of all departments. The IQAC coordinator advised all faculty members for implementing a teaching plan throughout the academic year. The convener of the timetable committee gets prepared a master timetable as per the workload of each class and communicated it to IQAC, Students, and all faculty members in advance. Due to the impact of covid-19 the online learning management system such as zoom, Google classrooms, etc are being used for effective delivery of curriculum to the students. The internal examination like class tests, Assignments, university final examinations, and fieldwork is being taken on the online platform. The IQAC assured effective curriculum delivery through continuous monitoring. After the end of the academic year, the syllabus completion report from each teacher was submitted to the academic planning, timetable, and monitoring committee. During the covid-19 pandemic lockdown situation, all teachers have effectively conducted lectures and examinations on online platforms like zoom and Google, etc.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	http://bmcschwopda.org/2022/Academic_Calendar_2020-21.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

As our college is an affiliated college, we follow the academic calendar designed by the university. And IQAC coordinator get

prepare the college academic calendar accordingly. That academic calendar includes a schedule of IQAC meetings, National events/Days celebrations, internal examinations, university examinations, Teaching days, admission process, vacations, etc. After the finalization of the academic calendar, it gets displayed on the college website, notice board, and communicated to students. The IQAC advised the college strictly to adhere to the academic calendar for the admission process, teaching plan, internal examination, university examination, national events days' celebrations, vacations, etc. The college term examination committee strictly adheres to the academic calendar while preparing the college's internal examination timetable. The internal examination timetable gets prepared by the term examination committee, academic planning, timetable, and monitoring committee convener with all heads of departments. Due to the covid-19 pandemic situation, the internal examination timetable is communicated to students via WhatsApp group of students in advance. And the college conducts the unit tests, class tests, assignment submissions, seminars, and projects on an online platform periodically as per the college academic calendar. Each teacher has submitted internal marks to the university via an online portal and one copy was submitted to the term examination committee. The college term examination committee effectively implemented a continuous monitoring and evaluation process.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	http://bmcswchopda.org/2022/Academic_Calendar_2020-21.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

2

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

4

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

82

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The college has been working for the holistic development of the students. The various programs as a part of our curriculum are arranged related to gender equality, sustainability, human values, professional ethics, and environmental awareness. The compulsory paper on environmental studies is taught to BSW-I students and awareness regarding the environment is done through the Environmental committee. Each course of university offers at least one issue that integrates issues related to gender, environment, human values, or professional ethics. The subjects such as Sociology, Women centered social work, and Human rights instill gender equality, sustainability, human values, professional ethics and among students. The College celebrates days of National and International importance such as Women's Day, Independence Day, Teacher`s day, Human Right Day, International Yoga Day, AIDS Day, National Sports Day, Ozone Day, NSS Day, etc, and celebrates birth and death anniversary of national heroes. These celebrations nurture the moral, ethical, and social values of the students. The college has a Women Empowerment & Anti Ragging Committee and Grievance Redressal Cell to provide counseling to students, promote gender equity among students and also deal with related issues of safety and security of female students. There is an extensive ongoing tree plantation program by NSS.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

13	
File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

103

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	http://bmcschwopda.org/2022/latest/ACTION_TAKEN_REPORT.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	http://bmcschwopda.org/2022/latest/ACTION_TAKEN_REPORT.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

281

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

257

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Students from diverse socio-cultural, economical, and educational backgrounds are admitted to the college. Therefore, taking into account the varied needs of the students it becomes necessary to identify slow learners and advanced learners at the entry-level. At the entry-level, slow and advanced learners are identified through students' subject tests, classroom interactions, and performances in the previous examinations. It helps to identify the learning levels of students and to segregate slow and advanced learners. Slow learners are assisted in fieldwork and study by their peers. At the beginning of the teaching session, every teacher is allocated a group of about 23 mentees. Slow students are given special assignments in fieldwork and encouraged to participate in sports and cultural activities such as street plays, roles, scripts for street plays, creation of awareness songs, announcements, and poster making according to their interests and abilities. It helps boost their confidence and encourages learning. The teachers personally monitor the progress of slow learners and address their academic and personal issues. Every mentor pays special attention to slow learners. The students enlisted under the mentor have successfully passed the university examinations.

File Description	Documents
Paste link for additional information	http://bmcschwopda.org/criterial2/2.2.1.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
281	12

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Teaching Methods: Teachers are encouraged to use a variety of innovative teaching methods. IQAC regularly encourages teachers to stay connected to innovative teaching methods.

Experiential learning: Students are given the opportunity of experiential learning. The practical application of various methods and values of professional social work education is experienced through field visits, agency orientation visits, concurrent fieldwork, study tours, rural study camps, research surveys, project work, etc.

Participatory learning: Participating learning is very clearly seen and noticed in the actual learning process of social work education, in which students actively participate in programs such as casework, group work, community organization, group discussions, paper presentations, class seminars, project design, fieldwork seminars, and various skills development activities. Participation of students in the organizing committee of various events such as Constitution Day, National voter's day, Women's day, etc.

Problem Solving Methods: In fieldwork practice, students use individual counseling and social casework to help individuals solve problems, using group work methods and community organizations to deal with community issues and various social issues, as well as other indirect methods also help students in the process of problem-solving. Individual and group conferences help students understand problems to acquire problem-solving skills.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://drive.google.com/file/d/1tNqwy0qATon8jQn3xJRwx7ZIHbRTZ7SG/view

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Teachers use ICT devices like LCD projectors, mobiles, laptops, and computers. The college encourages teachers to complete online courses on technology and various courses in terms of updating computer-related knowledge. The seminar hall is equipped for the use of LCD projectors. The college has a computer lab that students can access. The library has computer facilities with internet for the students so that they can easily access the e-learning resources. The college is subscribed. Inflightnet and N-List, Shodhganga, and affiliate e-resources are provided free of charge to teachers and students. Everyone is given a user ID and password to use the e-materials available through it. The College conducts seminars, workshops, and guest lectures on the new developments in the core subjects for effective teaching and learning by the faculty members and students each semester.

During the COVID-19 lockdown, the teachers and mentors of the college have effectively conducted online lectures and counseling sessions to address the grievances related to the admission process and online examination using Google meet and the ZOOM platform. During the latest academic year, the academic calendar of the college was molded as per the present scenario and as per the guidelines issued by the university and central/state government.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

12

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

12

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

8

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

212

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Internal assessment is based on the presence of internal tests home assignments, presentations, viva-voce, class seminars, etc. The college has a system for displaying the list of low attendance of students in classes, fieldwork and co-curricular, and additional courses. Students with low attendance in curricular activities are required to report to the Disciplinary Committee with their written application.

At the weekly staff meeting, discussions are also held on pedagogical teaching, in which student attendance, performance, and success are reviewed and appropriate decisions are made. The college has a fieldwork and research manual which clearly describes the evaluation and evaluation criteria. Individual and group conferences are held once a week or more, if required, in each faculty, and feedback and guidance are provided to students about their performance, in theory, fieldwork, and research work. It helps to improve the performance of students who are lagging behind in their studies. Fieldwork is evaluated by a panel of faculty members to maintain fairness and transparency in the evaluation process. During Covid Pandemic the examination schedule for each semester end Internal exam was held through Online Mode. The college has considered the request for re-evaluation and re-examination of the absent students.

File Description	Documents
Any additional information	View File
Link for additional information	https://forms.gle/fzhN2YpvZ9qpazi46

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

All grievances related to the internal assessment are primarily redressed by the respective Committee. In some unsatisfied cases, they are forwarded to the examination committee (if required). In case of any university-related grievance, applications in prescribed forms are collected and forwarded to the concerned authorities. The grievances of the students related to examinations such as online form submission query related to hall tickets viz. correction in name/ subject/ subject code/program/ pattern, wrong entry of marks and absentee, etc. are addressed at college and university level in time-bound period.

Internal assessment of fieldwork & research dissertation is a continuous evaluation process. Any grievances regarding fieldwork & research dissertation are immediately resolved by the respective teacher. Grievances related to oral examination on research dissertation and fieldwork are resolved at the Grievance committee level. For students whose marks are not entered or incorrectly entered due to oversight in the University mark list, the college sends a photocopy of the mark list as prepared by the teacher with an application to rectify the error at the university level.

File Description	Documents
Any additional information	View File
Link for additional information	https://forms.gle/VzMyW9nbCaJvEQMu9

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The faculty, students, and other stakeholders are intimated about the program outcomes, program-specific outcomes, and course outcomes in the following ways:

- PO's, and PSOs are displayed in tabular form on acrylic foam sheet COs has been displayed for the teachers and the students.
- Teachers enumerate and explain the course outcomes in the respective classes at the undergraduate level and post-graduate levels.
- The teachers facilitate discussions and answer queries if any on the understanding of the Course outcomes.
- During introductory lectures at the start of the semester

teachers provide information about the POs, PSOs, COs, and methods of evaluation as well as the performance expectations.

- The importance of learning outcomes has been communicated to the teachers through IQAC.
- According to the expectations of the stakeholders, the teachers of the institute are actively involved in syllabus framing workshops, where they contribute to asserting POs, COs, and PSOs in the curriculum.
- The result is sought to be shared with all concerns through the parents-teachers meeting, alumni meeting, and fieldwork agency supervisor meetings.

College encourage participating teachers for refresher/orientation courses, conferences, workshop, seminar, and faculty development program and enable them to achieve the results of each course and program.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	http://bmcschwopda.org/2022/latest/course_outcomes2020-21.pdf
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Formative Assessment: As a part of the continuous evaluation the formative assessment of students' Performance is conducted. This includes; Unit Tests, Seminars, Projects, Group Discussions, weekly Individual conferences, fourth-nightly group conferences, fieldwork record evaluations, Group conferences, etc

Summative Assessment: The performance of the students in university examinations is the source to judge their summative assessments. This includes assessment in theory examination and fieldwork & Research dissertation examination. Especially for social work discipline viva-voce on fieldwork task and Research dissertation are organized by university in respective college by appointing external examiner. The college analyses course-wise results and the faculties are instructed to initiate measures to improve students' performance in the examination accordingly. These are the other ways of measuring the outcomes whereas many

other aspects of outcomes are evaluated indirectly through their performance such as active involvement in curricular, co-curricular, and extra-curricular activities such as sports, culture, debate, elocution, N.S.S, and students welfare, etc. The teachers also assess the development of students and their performance through observation, classroom interactions, question-answer sessions, personal counseling, etc. The participation of the students in various activities, study tours, village camp, orientation visits, block placement, etc. Fieldwork placement also helps in finding out their growth.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	http://bmcschwopda.org/2021/Newdoc/Programme Course Outcomes of Certificate Course In Counseling.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

94

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	http://bmcschwopda.org/impdoc/2.6.3_BSW-MSW_Result.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

http://bmcschwopda.org/2022/latest/Students_Satisfaction_Survey2020-21.pdf

RESEARCH, INNOVATIONS AND EXTENSION	
3.1 - Resource Mobilization for Research	
3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)	
3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)	
00	
File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File
3.1.2 - Number of teachers recognized as research guides (latest completed academic year)	
3.1.2.1 - Number of teachers recognized as research guides	
09	
File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File
3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year	
3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year	
01	

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	View File
Paste link to funding agency website	https://icssr.org/

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

3.2.1- : Innovation Ecosystem

The Institution has created an ecosystem for innovations and has initiatives for the creation and transfer of knowledge.

Our college has a single faculty programme and through this programme we are committed to contributing to the building of innovation Ecosystem. Research centres in the jurisdiction of the affiliating university are also promoting the innovation ecosystem.

Through the social work department, we are committed to creating new knowledge and transfer within the community. We are creating and transferring knowledge within the community through community organisation, social action, village camps and seminars.

Through Research Centre the college has motivated scholars to use innovative practices of knowledge gathering and sharing. The college has collaborated with different social Institutions to sustain this innovation ecosystem.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://bmcschwopda.org/2021/Newdoc/Research_Center_Letter.pdf

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year**3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year**

03

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards**3.3.1 - Number of Ph.Ds registered per eligible teacher during the year****3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year**

10

File Description	Documents
URL to the research page on HEI website	http://bmcschwopda.org/2022/New/Reserach.pdf
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year**3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year**

06

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

12

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college is committed to holistic and integrated education that aims at making students intellectually sharp, culturally creative, and emotionally and physically strong. The college conducts a number of extension activities through various campaigns under the guidance of faculty members. The college has carried out various activities for the empowerment and benefit of the neighborhood communities that have benefitted the community and the students as well. Extension activities have made a notable impact on sensitizing students towards issues like gender equality, environment conservation, social harmony, street play, dowry, superstition, etc.

File Description	Documents
Paste link for additional information	http://bmcschwopda.org/Extension_Activities.htm
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

00

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

17

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

504

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

61

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

02

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college has augmented its infrastructure systematically and continuously over the years. The college has state of infrastructural facilities like adequate classrooms, specialization classroom, library, computer room, ladies room, IQAC room, Reading room, and Individual cubical for teaching staff. Principal cabin, Administrative room, Research center, N.S.S. room, Sports room & Record Room. Examination room. Counseling room. Computer laboratory, ramps, washroom, Ramp for the physically challenged students (divyangajan), well-equipped seminar hall, Ladies Common Room, Canteen, Adequate number of toilets- Separate for ladies and gents. To ensure its optimal utilization, besides conducting regular classes, the classrooms are used for conducting Remedial Coaching, Certificate Courses, Annual and semester examinations; Mentoring sessions, Students Association activities, Indoor Competitions, Parent-Teacher Meet, Alumni Meet, etc. A library as per statutory guidelines. The College has ICT-enabled Classrooms. The entire campus is Wi-Fi enabled for teachers and students to access the Internet for a dynamic teaching-learning process. The college Library named "SUSHILA" is spacious and well-ventilated. The Library hosts a collection of a total of 8039 books and other reference material. The college has 2 drinking water tank, Garden, Photocopy machine-1, CCTV camera-16, Bio-metric machine-01, inverter and batteries- 02 & 04, sound system-01 etc.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://bmcschwopda.org/2022/latest/Audit_S_tatement2020-21.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Cultural activities

- College has 01 capacious halls used for various cultural events with audio-visual aids, lighting, and other facilities
- The usage of these outdoor and indoor facilities is around 215 students per day
- The college organizes thematic competitions such as Dance, Songs, Debate, Elocution, Street play, Collage, Solo performance, Essay Writing, and Poetry writing for parivartan magazine, on social issues.
- We encourage and support students to participate in various cultural events and workshops organized by other like-minded organizations as well university.
- Our college organized a "Sad-Praisad" annual gathering to cultivate Cultural skills for the holistic development of students.
- The college also promotes students' participation in the youth festival "Yuvarang" organized by NMU, Jalgoan.
- Due to covid -19 we are unable to organize a cultural event during the academic session.

Yoga

- Seminar Hall - Dedicated venue for daily yoga sessions for the students.
- Trained and experienced yoga gurus Dr. Rahul Nikam impart sessions to the students on various yoga postures, pranayams, mudra healings, etc.

Sports and Games

To facilitate the overall development of students both in academic and extra-curricular. college offer sample facilities like volleyball, Cricket, Kabbadi, etc.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://bmcschwopda.org/2022/latest/Budget-2020-21.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

08

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://bmcschwopda.org/criterial4/4.1.3 Any Additional Information.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

0.35

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library is the prime learning resource of the College and is Partially Automated through the Integrated Library Management System (ILMS) designed by theVRIDDHI Software team of Hindustan Computer Limited, Malegaon Dist. Nashik MS. VriddhiSoftware is ISO9001-2015 certified. College Library is partially automated from the year June 2013. The Library Management Software consists of modules such as Masters, Book Management, Membership, Book Accession, Circulation, Serial Control, OPAC, Barcode facility, Book- Bank facility, Catalogues, and Administrative work, etc. The Issue-Return is carried out by using the software as well as manual cards are kept as supporting documents for students, faculty, and non-teaching staff. The Software is having additional features such as member's photographs, which can be seen while issuing the books. Book reservation facility the status of a book such as withdrawn /damage /and paid can easily be located.

The collection of books in the library todate as per library records is7745purchasing books and 1680Donated books and 26 Periodical and Journals. BSW III Year students and MSW II Year students deposited their thesis in the library and its CD is also submitted. Total No. of Thesis 1637and total no. of CD926 available.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	http://bmcschwopda.org/criterial4/4.2.1_Paste_Link.pdf

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

E. None of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

0.19

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)**4.2.4.1 - Number of teachers and students using library per day over last one year**

5

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure**4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

The college upgraded its IT facilities including Wi-Fi as per the needs and requirements over the years. The college has upgraded internet connection bandwidth having 2.14 Mbps with a campus Wi-Fi facility. The college has updated its IT facilities with a number of computers, printers, scanners, interactive LCD projectors, Photocopy machines, an online admission process, and, a dynamic website. The teaching and learning process is enhanced by incorporating ICT tools and e-resources. INFLIBNET, CDs, and Video lectures are exclusively made available to the learners to enhance learning capabilities. The students, teachers, and non-teaching staff are also encouraged to use various academic and administrative software such as Vridhhi.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://bmcschwopda.org/criterial4/4.3.1_Computer_Tax_Invoices_Link.pdf

4.3.2 - Number of Computers

21

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

E. < 5MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

6.88084

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Library, sports, computers, and classrooms are an unremitting process and in every academic year separate budgetary provisions are sanctioned, further, the college has well-defined guidelines and procedures for repairing and maintenance activities to ensure time-bound maintenance work.

The college has established systems and procedures for maintaining and utilizing physical facilities as below;

All the physical, academic, and support facilities are improved and maintained through various college committees such as College Development Committee (CDC), Purchase and Financial, Library Committee, Cultural Committee, Sports Committee, etc. At the beginning of every academic year, proper availability of blackboards, lighting, furniture in classrooms, etc. is taken care of by these committees.

Library Committee is functional and takes care of the library matters and functions.

Sports Committee has the responsibility for the creation and maintenance of sports facilities on the campus for the students and the faculty.

The college Gardner maintained a little forest, the Samadhi of Revered Late Smt Jamnaben Maganlal Gujarathi our parent Institute founder Chairperson, and also take care of the trees planted on the college premises.

The library, toilet blocks, computer labs, other equipment, & furniture are regularly clean by the said employees who appointed the post.

The maintenance work related to facilities like replacement of fire extinguishers, electric work, plumbing, RO-water-facilities, water tank, and Upgradation of Computers and hardware and maintenance of ICT facilities, etc. is maintained from time to time through contract services.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://bmcschwopda.org/criterial4/4.4.2_Paste_Link.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

125

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	Nil
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

<p>5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees</p>	<p>A. All of the above</p>								
<table border="1"> <thead> <tr> <th data-bbox="97 607 539 674">File Description</th> <th data-bbox="547 607 1437 674">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="97 674 539 891">Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee</td> <td data-bbox="547 674 1437 891">View File</td> </tr> <tr> <td data-bbox="97 891 539 992">Upload any additional information</td> <td data-bbox="547 891 1437 992">View File</td> </tr> <tr> <td data-bbox="97 992 539 1133">Details of student grievances including sexual harassment and ragging cases</td> <td data-bbox="547 992 1437 1133">View File</td> </tr> </tbody> </table>	File Description	Documents	Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File	Upload any additional information	View File	Details of student grievances including sexual harassment and ragging cases	View File	
File Description	Documents								
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File								
Upload any additional information	View File								
Details of student grievances including sexual harassment and ragging cases	View File								
<p>5.2 - Student Progression</p>									
<p>5.2.1 - Number of placement of outgoing students during the year</p>									
<p>5.2.1.1 - Number of outgoing students placed during the year</p>									
<p>10</p>									
<table border="1"> <thead> <tr> <th data-bbox="97 1435 539 1503">File Description</th> <th data-bbox="547 1435 1437 1503">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="97 1503 539 1603">Self-attested list of students placed</td> <td data-bbox="547 1503 1437 1603">View File</td> </tr> <tr> <td data-bbox="97 1603 539 1704">Upload any additional information</td> <td data-bbox="547 1603 1437 1704">No File Uploaded</td> </tr> <tr> <td data-bbox="97 1704 539 1805">Details of student placement during the year (Data Template)</td> <td data-bbox="547 1704 1437 1805">View File</td> </tr> </tbody> </table>	File Description	Documents	Self-attested list of students placed	View File	Upload any additional information	No File Uploaded	Details of student placement during the year (Data Template)	View File	
File Description	Documents								
Self-attested list of students placed	View File								
Upload any additional information	No File Uploaded								
Details of student placement during the year (Data Template)	View File								
<p>5.2.2 - Number of students progressing to higher education during the year</p>									
<p>5.2.2.1 - Number of outgoing student progression to higher education</p>									
<p>36</p>									

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

02

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

00

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

No circular regarding the activities from university and other organizations received to college due to the Covid-19 pandemic. and students council and students representatives bodies do not establish in the academic year 2020-21

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

00

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

During the academic session, Alumni Association is not registered due to covid-19 pandemic but it will be registered very soon.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The institution of practices at all levels participative management. The management of the institute always gave input for the all- round development of the college. The Principal led the IQAC and CDC and also the various committees forms during the starting of the academic year. The Inputs regarding the

development during the pandemic period were also given to faculties to show that the teaching and learning activities should not be affected during the hard situation by the management.

The best example was that, there was firstly checking of temperature and oxygen level during the covid period in the community with the help of Rotary Club, Mumbai and Vithhal Agro, BCI by the institutions and suggestion given by the management. The preventive and detection of patient were done during the period and the patient has been admitted to the hospital for further treatments.

As the instruction and discussion with the management the principal and IQAC and the concerning committee members organized an online seminar on Women Empowerment and Women Problems on 9th March, 2021. The Resource person for this online seminar was Prof. Ashwini More and Tarabai Shinde of Women study center Dr. Babasaheb Ambedkar Marathwada University, Aurangabad.

File Description	Documents
Paste link for additional information	http://bmcschwopda.org/criterial6/6.1.1_Paste_Link.pdf
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

At the end of every academic year, the Principal and HOD of the college prepare prospective workload for the next academic year on the basis of current student strength. The Head of the institution then seeks approval for the same from the management authorities. The College always encourages and motivates a culture of decentralization and participative management by forming various committees for academic as well as administrative purposes.

An Admission committee is formed every year in order to smoothly conduct the admission procedure for BSW, MSW, and certificate courses. Senior faculty members along with office administrative staff members are included in the committee. Periodic meetings are arranged for proper coordination and sharing of information.

Committee members go through the rules of admissions and help the students. They give the information to the students about career options and conduct the counseling session if required. The Committee verifies the admission form and provides guidance to the students. Through entrance examination, merit lists were displayed on notice board as per reservation rules.

File Description	Documents
Paste link for additional information	http://bmcschwopda.org/criterial6/6.1.2_Paste_Link.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Curriculum Development

Our college is affiliated with Kaviyitri Bahinabai Chaudhari North Maharashtra University, Jalgaon implements the syllabus designed by the university and seeks regular feedback from students and teachers on the given syllabus. As per the usual practice, in this academic year too, the feedback on curriculum from students and teachers had been sought and analyzed. The comments and suggestions received were communicated to the members of Board of Studies. A number of add-on courses and skill-based courses like communication skills in English were designed and implemented to meet the shortcomings of the existing syllabi. On Board of Studies in social work, where the faculty of this college act as Chairman, members, certain need-based or advanced modules were introduced during their syllabus revision process.

Examination and Evaluation

The College follows the scheme of university examinations. Continuous Internal Evaluation, even beyond the prescribed pattern, has been done in a planned manner with a variety of means. The schedule of internal examinations was made known to students at the beginning of the year through the academic calendar and timely reminders were given from time to time through notifications in online mode. The Very significant contribution of our college faculty to the university.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	http://bmcschwopda.org/criterial6/6.2.1_Paste_Link.pdf
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The executive council of the Bhagini Mandal, Chopda is the apex body having 11 members The Chairman & executive Members of Bhagini Mandal Chopda is entrusted with the power of designing policies and making decisions for smooth functioning of the college.

College Development Committee : Is the apex body Constituted as per Maharashtra University Act, 2016, and acts as a link between the Management and the College. It comprises Office Bearers of the Management, the Principal, teacher representatives, and non-teaching staff representatives. The CDC plays a significant role in budgetary matters of the college and is actively involved in taking policy decisions on issues related to development.

IQAC: IQAC is the Internal Quality Assurance Mechanism of the Institute which works to enhance the activity of the college. The aim is to develop a system for conscious consistent and catalytic action to improve the academic and administrative performance of the institution.

The Office Superintendent is responsible for the administrative work. Head of The department monitor activities of the department and report to the principal.

The librarian monitors and performs all functions related to the college library.

Various statutory constituted committees play a vital role in the development of the institution.

File Description	Documents
Paste link for additional information	http://bmcschwopda.org/criterial6/6.2.2_A_Paste_Link.pdf
Link to Organogram of the institution webpage	http://bmcschwopda.org/Organogram of institution.htm
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Encouragement & Motivation: The College encourages & motivates Teaching Staff for Orientation / Refresher / Short Term Courses. Non-Teaching staff is encouraged to participate in Professional Development Courses related to Administration work and Duty leaves are sanctioned to the staff for this purpose.

Encouragement and Motivation for Higher Studies: The College always encourages & motivates Teaching Staff for their Doctoral, & the Non-Teaching Staff for pursuing higher studies in order to upgrade their qualification.

Funded Research Projects: The College always encourages & motivates Teaching Staff to undertake Research Projects in reputed institutes and providing them with Special / Duty Leaves

to carry out their project work.

Non-Teaching Staff: Provident Funds: Employees Provident Fund (EPF) is a Retirement benefit Scheme provided by the Institution for the benefit of all its employees.

Felicitation: Bhagini Mandal Chopda felicitates Teaching staff every year for their outstanding contribution to teaching, research, extension activities, administrative work, and other achievements.

In Covid 19 pandemic situation: Medical Awareness Campaign was conducted by him. **Health Awareness & Sanitation: Health Check-up Camps, Blood Donation Camps.** Covid 19 Awareness Programs are conducted by the College during pandemics.

File Description	Documents
Paste link for additional information	http://bmcschwopda.org/criterial6/6.3.1_Paste_Link.pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

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File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

00

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

9

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The Institution follows the Performance Appraisal System laid down by the UGC and implemented by Kavayitri Bahinabai Chaudhari North Maharashtra University, Jalgaon in the Form of Performance based appraisal system the Minimum norms of Selection Committee,

Selection Procedure as well as API Score Requirements for the Different cadres.

Confidential Report of Teaching Staff is prepared by Principal of the College every year. A very systematic and effective Performance Appraisal System of the College is in place for all Teaching Staff Members. Through these appraisals the College encourages professional growth and development. The Process is designed to explore the individual professional skills and progress of employees and their participation in Academic, Research, Curricular and Co-curricular activities which in turn lead to the overall development of the Institute. Performance Appraisal System is implemented for both teaching and non-teaching staff. The Appraisal System for performance review is conducted by the Appraisal Committee and Chairperson of IQAC is head of the Committee. The Committee checks and reviews documents and academic achievements.

Non-teaching staff promotion

On the basis of roster verification, list of candidates who are due for promotion is prepared by the college on the basis of seniority, roster points, educational qualification etc.

File Description	Documents
Paste link for additional information	http://bmcschwopda.org/criterial6/6.3.5_Paste_Link.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

An External audit is done annually after the completion of the financial year. The External auditor is also appointed by the parent society. External auditor checks

1. Purchase register and a dead stock register
2. Library Books Bills, Journals bills, and others
3. Receipts and payments

College receives grants from the Ministry of Social Justice, Government of Maharashtra. The External auditor checks whether proper procedure is followed for utilization of grants as well as whether expenditure is allowed under a particular head and its limit. Queries raised by the auditor are duly clarified and no queries remain pending to date.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

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File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

In academic session 2020-21 due to the corona pandemic it is not possible to mobilize the funds.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing

the quality assurance strategies and processes

1. During the COVID-19 situation help provided to society as giving Food, Medicine, Financial aid as well as telephonic counseling to students and stakeholders belonging to deprived sections of society.
2. Internal Academic audit by internal Academic Body.
3. Gender audit by internal audit committee.
4. Smooth transition to online mode of teaching, paper setting, examination and evaluation from the onset of the COVID-19 pandemic.
5. Green campus development
6. Participation in NIRF Ranking
7. Review of the committees and functioning of the committees in the year 2020-21
8. Collection of data for preparation of SSR for accreditation 2nd Cycle.
9. Preparation of Academic Calendar and Formation of Committees
10. IQAC conducted regularly meeting

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The college has a functional IQAC setup as per norms that include Teacher Representatives, Members from Management, a representative of Administrative Staff, one nominee each from Local Society, Students, Alumni, Employers, Industry and Parent.

IQAC has constituted a feedback committee which seeks feedback regularly from all stakeholders. Based on the feedback an action

is taken in the form of a communication to the concerned teachers and the teachers are suggested to conduct bridge courses, add-on courses and remedial courses and to use ICT based teaching methods to improve the teaching learning process. IQAC organises induction program for teachers and Trainer's Training on teaching pedagogies for newly inducted teachers

Every teacher is expected to submit a work done report periodically on teaching learning process and co-curricular and extracurricular activity. Every year teacher is expected to fill annual Performance Based Appraisal Form which IQAC scrutinises for API verification.

File Description	Documents
Paste link for additional information	http://bmcschwopda.org/2022/latest/Students_Feedback_Form.pdf
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Gender Equality Activities

Syllabus Contents on Gender Equality

At BSW and MSW programme level syllabus is based on Humanity and constitutional philosophy & Gender Equality.

Swayamsiddha Abhiyan and Karte Training -

Social Work College has arranged Swayamsiddha Abhiyan and Karate training for 7 days for girls students from 15th July 2021 to 21 July 2021.

The main aim of this Swayamsiddha Abhiyan is - Swayamsiddha is an integrated programme is an integral programme for the empowerment of Women for self-defence. This Programme was arranged online because of the Covid Pandemic situation.

Counselling -

Our college has arranged a counselling centre for all the students. Male and Female, both students are taking a benefit from the counselling centre. Prof. Dr. Mohini Upasani is in charge of the counselling committee.

Counselling is very much important in today's situation. In today's situation, every person (means students) is facing various types of problem

Common Room -

In our college, there is a separate ladies room. By using this ladies' room, girls students are getting comfort and relief. When the girls' students want to take a rest or they are having some problem & to discuss freely that time girls students can go to the ladies room.

File Description	Documents
Annual gender sensitization action plan	http://bmcschwopda.org/2021/Newdoc/Gender_Audit.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	http://bmcschwopda.org/criterial7/7.1.1_A_Specific_Facility_Provided_For_Women.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

In today's world waste material is a big problem. Every country is facing a problem with solid waste material. Our college is also facing a little bit problems of with waste materials. In our college, we are trying to minimize waste materials. We use to collect waste material and dump it in the dustbin.

Solid waste management is a term that is refer to the process of collecting and treating solid waste. It also offers solutions for recycling items that do not belong to garbage. Solid waste management is about how solid waste can be changed and used as a valuable resource Solid waste management should be embarrassed by each and every household including the business owners and institutions across the world.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the

E. None of the above

**following 1.Green audit 2. Energy audit
3.Environment audit 4.Clean and green
campus recognitions/awards 5. Beyond the
campus environmental promotional activities**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment
5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

International Yoga Day - 21st June 2020

International Yoga Day is celebrated through NSS Department on dated 21st June in College. Due to the Corona Pandemic situation programme being arranged through online mode Dr Rahul Nikam, NSS Programme Officer introduced various types of yoga & their importance. 20 participants participated.

Oximeter - Infrared Thermometer Training -

workshop on Covid awareness (Oximeter - Infrared Thermometer Training) was arranged on dated 08 Aug 2020 in collaboration with Rotary Club of Mumbai and Vitthal Agro (BCF). In this programme, volunteers get training about the proper use of oximeter and Infrared Thermometer. In this training programme, 75 participants have participated.

National Teachers Day (05 September 2020)

In Memory of Dr, Sarvapalli Radhakrishnan was celebrated as a National Teachers Day on 05th Sept 2020

Mahatma Gandhi Jayanti and Lal Bahadur Shastri Jayanti - 02 Oct 2020

Mahatma Gandhi Jayanti and Lal Bahadur Shastri Jayanti were celebrated on dated 02nd Oct 2020 in our college. All teaching and non-teaching staff have participated in this programme.

Tree Plantation Programme - 08th July 2020

Tree Plantation Programme was arranged in BMC's College of Social Work, Chopda on 08th July 2020. All staff of the college was present.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Vachan Prerna Divas

To pay tribute to late former president APJ Abdul Kalam Vachan Prerna Divas was celebrated in the college on 15 October 2020. Reading helps everyone to grow mental, socio-economic, and all types of awareness and improve the skills of students.

Constitutional day (samvidhan Divas)

November 26 is celebrated as Constitution Day (Samvidhan Divas) to commemorate the adoption of the Constitution of India. The constitution of India came into effect on 26th January 1950 that's why colleges used to celebrate the day in the college every year. The preamble of the Indian constitution was read commonly in the college. The college staff was present in the college.

International Women's day celebration

The college celebrated International Womens day on 8 March 2021 online using the Zoom application. The president of BMC's College of Social Work was president and the Chief guest Dr. Tarabai Shinde, Women studies, Dr.Babasaheb Ambedkar Marathawada University Aurangabad. She has delivered a speech on women's empowerment and the problems of women. Mrs. Ashwiniben Gujarathi Vice-secretary, college principal Dr. I.M. Saundankar, Prof A.S. Gujarathi, and all the college staff present for the above program.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	http://bmcschwopda.org/7.1.9_Details_of_Activities-2020-21.pdf
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website

A. All of the above

There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Our institution always organized National and International commemorative days, events and festivals. It gives new inspiration and vision to students as well as teaching and non-teaching staff.

- Our college has arranged the programme for the celebration of Mahatma Gandhi Jayanti and the second Prime Minister of India Late. Lal Bahadur Shastri Jayanti. This programme was held on dated 02 Oct 2020.
- Swami Vivekanand Jayanti and Rajmata Jijau Jayanti 12th Jan 2021.
- Our college celebrate the jayanti festival of Swami Vivekananda and Rajmata Jijau Ma Saheb Jayanti. All teaching and non-teaching staff were present on this occasion. This programme held on dated 12 Jan 2021.
- Savitribai Phule Death Anniversary 10th March 2021.

Savitribai Phule Death Anniversary was on 10th March 2021. All the present people pay sincere tribute to the great social and educational work of Savitribai Phule. This programme was arranged by National Service Scheme.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice No. 1: ECO-FRIENDLY CAMPUS

Goal:

- To keep the Campus green and clean
- To grow more trees with a variety
- To inculcate aesthetic values and eco-consciousness among the students and staff of our institution
- To improve the overall health of the people on campus
- To Encourage for eco-friendly environment
- To develop the campus as an O2 Zone
- To create a peaceful environment

Best Practice No. 2 : Prerna Award

- Introduction-: In2016 to17 Dr.Anant Vinayakrao Deshmukh started the 'Prerna Award.' This award is in the memories of his mother and father. with this award, he is trying to motivate the students for the best results at thegraduate and post-graduate levels.

Goal

- To motivate the students for healthy and serious study.
- To motivate the students for better performance in the examination.
- To create a responsible attitude as a learner.
- Inspire all students to set their goals and take efforts to achieve them.
- To get good feedback for newcomers.
- One a good example of another education institute also.

- To feel proud of the parents and other relatives of students.

File Description	Documents
Best practices in the Institutional website	http://bmcschwopda.org/2022/latest/Best_Practice_2020-21.pdf
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Vision of the Institution is to mould and empower students in the pursuit of knowledge, values and social responsibility, it also preparing them to face global challenges. The Institute has established its distinctive approach to face service to the society, multidisciplinary project development, Entrepreneurship development, Ethical and Human value development.

(a) Skill Development: For the skill development our institution arranges various types skill development program as like communication, presentation, street play, personality development , leadership development , language development skills etc. Through field work activities students use SWOT Analysis .

(b) Projects: Research Projects completion is the part of syllabus students of Under graduate (BSW) and Post Graduate level (MSW)has to complete their research projects on various types of social scheme and problems

(d) Ethical and Human value Development: our social work syllabus is based on Humanity & Indian constitution. By Social work syllabus increases ethics & Human values thought of social dignity, social integrity, social awareness, social justice, social welfare etc.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

- Registration of Alumni Association under society registration act 1860
- Under the carrier Advancement Scheme promotion of Dr. V R Gunjal for the Post of Professor and Dr. V.A. Raipure and Mr. Ashish S. Gujrathi for the post of Associate professor.
- Prepared ICT Enabled Classrooms
- Organized Blood donation camp on the occasion of the 75th Anniversary of Independence Day.
- Reopening of a counseling center in collaboration with Innerwheel Club, Chopda
- Roof Water Harvesting with new technology.
- Establishment of Research Advisory Committee for Research Center
- Run Collaborative activities with Inner wheel club, Chopda
- Through Infrastructural development builds 2 classrooms.
- Renovation of Ladies and Gents toilet
- Develop a walking track at the Mini forest campus of the college.
- Start Vasant O2 Zone for Yoga and Pranayama .